

# INFORMATION PACKET

Thursday, November 10, 2022



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C.A.S.P.E.R.

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

**The Grid**  
A working draft of Council Meeting Agendas

**November 15, 2022** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting: Council Leadership Process					
Pre-Meeting: Sole Source with Core and Main LP					
Approval of 10/25 Special Meeting Minutes					C
Approval of 10/25 Executive Session Minutes					C
Approval of 10/18 Minutes					C
Approval of 10/18 Executive Session Minutes					C
Establish Public Hearing for Transfer of Ownership for Retail Liquor License No. 37 From Charger Holdings, LLC d/b/a Yellowstone Garage Located at 355 West Yellowstone to 307 Repair, Inc. d/b/a Yellowstone Garage Bar and Grill, Located at 355 West Yellowstone.	C				
Establish December 6, 2022 as the Public Hearing Date for a New Restaurant Liquor License No. 49 for MW KW Corp. d/b/a Little Shop of Burgers, Located at 1040 North Center Street.	C				
Public Hearing: Transfer of Ownership for Retail Liquor License No. 36 From Urban Market Wines, LLC d/b/a Urban Bottle Wine & Spirits, Located at 410 South Ash Street to Occasions by Cory, LLC d/b/a The Drinkery – A Modern Bar + Venue by Cory, Located at 410 South Ash Street.		N			
Public Hearing - Ordinance approving a vacation, replat, subdivision agreement and zone change for the Pasadena Addition.		N			
2nd Reading: Non Discrimination			N		
2nd Reading: Private Intrusion Alarms			N		
Approving and Ratifying the Wyoming Department of Transportation Highway Safety Program Grant FFY2023 Sub-Award Agreement Between the Wyoming Department of Transportation Highway Safety Program and Casper Police Department.				C	
Approving and Ratifying the Wyoming Department of Transportation Highway Safety Program Grant FFY2023 Sub-Award Agreement Between the Wyoming Department of Transportation Highway Safety Program and Casper Police Department.				C	
Authorizing a Lease Agreement with the Natrona County School District for Use of Lot 12 at the Ford Wyoming Center to Conduct Drivers' Education Classes				C	

## The Grid

A working draft of Council Meeting Agendas

### November 15, 2022 (continued) Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Authorizing Amendment No. 1 to the Agreement with HA Baseball LLC D.B.A Casper Horseheads for the Use and Operation of the Mike Lansing Baseball Stadium Concessions Stand.				C	
Authorizing Change Order No. 1 with Chalk Buttes Landscaping, Inc., for a price increase in the amount of \$37,829.67 and a contract time extension of sixty (60) days, as part of the Cemetery Irrigation Improvements, Project 21-029.				C	
Authorizing an Agreement with Crown Construction, LLC., in the amount of \$174,038.00 for the Casper Regional Landfill Leachate Forcemain Extension, Project No. 21-012B.				C	
Authorizing a Contract for Professional Services with Golder Associates USA, Inc., in the amount not to exceed \$188,802.03, for the 2023 to 2027 Casper Solid Waste Annual Title V Reporting Project No. 22-072.				C	
Authorizing a Procurement of Goods Agreement with Core and Main LP, in the amount not to exceed \$99,640.55, for Supplying Water Meters and Water Meter Components for Use in the City of Casper Water Distribution System.				C	
Authorizing a Professional Services Agreement with BCV Systems, LLC., 1815 A E. Seminole St. Springfield, MO 65804, in the amount of \$158,394.00, for the aeration blower controls upgrade project located at the Wastewater Treatment Plant (WWTP).				C	
Resolution on LWCF Grant - Parks				C	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	
Approving the Vacation and Replat creating the Valley West Business Center No. 2 Addition, and the associated Subdivision Agreement.				C	
Executive session: Land					

## The Grid

A working draft of Council Meeting Agendas

### November 22, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Council Leadership Straw Poll	Direction Requested	4:45	30 min
Council Goals Update	Information Only	5:45	45 min
Unsafe Structures Update	Information Only	5:15	30 min
Agenda Review		6:30	20 min
Legislative Review		6:50	20 min
Council Around the Table		7:10	20 min
Approximate Ending Time:			7:30

### December 6, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: One Cent Community Projects Applications and Reports					
Approval of 11/1 Regular Meeting Minutes					C
Approval of 11/1 Executive Session Minutes					C
Approval of 11/8 Special Meeting Minutes					C
Approval of 11/8 Executive Session Minutes					C
Approval of 11/15 Regular Meeting Minutes					C
Approval of 11/15 Executive Session Minutes					C
Public Hearing for Transfer of Ownership for Retail Liquor License No. 37 From Charger Holdings, LLC d/b/a Yellowstone Garage Located at 355 West Yellowstone to		N			
2nd Reading - Ordinance approving a vacation, replat, subdivision agreement and zone change for the Pasadena Addition.			N		
3rd Reading: Non-Discrimination Ordinance			N		
3rd Reading: Private Intrusion Alarms			N		

## The Grid

A working draft of Council Meeting Agendas

### December 13, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
COLA	Direction Requested	4:35	30 min
Utility Rate Model Review	Direction Requested	5:15	45 min
Project SAFE Update	Direction Requested	6:00	45 min
Ice Arena Part II			
Agenda Review		6:45	20 min
Legislative Review		7:05	20 min
Council Around the Table		7:25	20 min
Approximate Ending Time:			7:45

### December 20, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Fire Station Cameras					
Approval of 12/6 Minutes					C
3rd Reading - Ordinance approving a vacation, replat, subdivision agreement and zone change for the Pasadena Addition.			N		

### December 27, 2022 Councilmembers Absent:

<b>CANCELLED - No Work Session</b>	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			

## Future Agenda Items

**Council Items:**

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage			
Graffiti Abatement & Alternatives			After January 2023
Safe Place Program Implementation & Resolution			
Code Enforcement - Municipal Code?			
Class and Compensation Study Follow-up			After January 2023
Parking Garage Lease			Summer 2024
Detox Funding Discussion			
LGBTQ Advisory Committee Update			
Budget Amendment #2 Discussion			
Livability/Marketing Follow-up			
Special Event Permitting Process			
Banner Health and Fire Agreement			

**Staff Items:**

City Inspectors Authority/Oversight of Licensed Contractors			
Recreation/Sport Subsidy			Jan 24th
Recreation Refunds			
Sign Code Revision			
Speed Limit Ordinance Review			
Part 2 Ford Wyoming Center			
SRO Contract			
Sponsorships and Naming Rights (Tentative)			
Poplar St. and CY St. Intersection			
Judge's Quarterly Update			Rekurs Quarterly
Enterprise Proforma Review			
Rocky Mountain Power Update			
Ford Wyoming Center Subsidy			
Capital Budget Review	March 14, 2023		
Tentative Budget to Council	May 9, 2023		
Council Budget Review	May 22 & 24		

**Potential Topics-- Council Thumbs to be Added:**

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**Future Regular Council Meeting Items:**

Summary Proposed Budget to Council	June 6, 2023		
Est. PH - Adopt FY24 Budget	June 6, 2023		
PH & Adoption of FY24 Budget	June 20, 2023		

**Retreat Items:**

Economic Development and City Building Strategy
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**From:** Jennifer Scott <jescott@casperwy.gov>

**Sent:** Thursday, November 10, 2022 8:39 AM

**To:** Fire Department <firedepartment@Casperwy.gov>; Dawn Dean <ddean@casperwy.gov>; Renee Jordan-Smith <rjordansmith@casperwy.gov>; Dennis Gazdiewich <dgazdiewich@msn.com>; Greg Groves <legatcn@gmail.com>; Tim Monroe <tmonroe2@tribcsp.com>

**Subject:** Monthly Activity Report

Hello!

This report is current through November 3, 2022. Public Education is not totally accurate as we have implemented a new means of tracking encounters. You should see this reflected on the next report and annual report. I will also be including overlapping calls and when T1 and R1 are out of service.

As always if there is something you would like to see included let me know.

[Monthly Activity Report](#)

Have a wonderful day!

Thanks,

*Jennifer Scott*

Casper Fire-EMS  
GIS Tech/Admin Support

307-235-8222



Memo to: Liz Becher; Community Development Director  
From: Dan Elston, City Building Official  
Craig Collins, AICP, City Planner

Subject: October - Commercial Development Report

Date: 11/02/2022

Permitting Update:

For the month of October, 3 building permits for single family homes were issued for a value of \$1,395,000.00. This brings the total building permits for single family residences to 66 for the calendar year for a value of \$24,852,213.00. The Building Division issued 85 Building, 82 Electrical, 60 Mechanical and 81 Plumbing permits with a value of construction of \$5,691,522.91 and a permit revenue of \$56,456.24.

Calendar year:

Permit total = 3,306 permits issued for a value of \$90,541,792.39 with a revenue of \$942,191.52.

Fiscal Year:

Permit total = 1,377 permits issued for a value of \$30,011,396.68 with a revenue of \$301,761.66  
**July 1<sup>st</sup> through October 31<sup>st</sup>**

Inspection Update:

The Building Division completed 130 building, 159 electrical, 195 plumbing/mechanical inspections, plus 2 plan reviews for the month of October.

Commercial Construction Update:

Below is a breakdown of the 13 major commercial projects that are in progress:

Note: All projects are not included in this list, smaller projects including remodeling, alterations and additions may not be listed.

- Alder Park Apartments, 59 units (Tranquility Way) Framing, interior rough in for M.E.P. Drywall in process.
- LDS Temple Foundation (3011 Independence Dr.) Modules are set and M.E.P. connections are in process.

**COMMUNITY DEVELOPMENT**





- LDS Ancillary Building (3001 Independence Dr.) Interior finish in process.
- Liberty Square Apartment Complex, 60 units (1100 S. Beverly) Bld. C, framing in process, M/E/P rough in in process Bld. A and Community Center.
- M Building Phase II (234 E. 1<sup>st</sup> St. former Wells Fargo) final finish's in process.
- Wal-Mart East Interior Remodel (4400 E. 2<sup>nd</sup> St.) Fire pump and sprinkler piping in process.
- Casper College Gate Way Bld. HVAC Upgrades (Casper College Campus) In process.
- Casport Mint, Helical Piers only (170 Star Lane) Interior structural steel and framing in process, M.E.P. rough-ins are in process for Phase 1, this project has been divided into 7 phases.
- La Cocina Restaurant (4110 Centennial Hills) Site work in process.
- T-Mobile (Triangle Plaza Strip Mall) interior remodel in process
- Alma Business Bld. (260 W. 1<sup>st</sup> St, Former bakery) Framing and M/E/P rough ins are in process.
- Nolan Phase II (225 S. David St. Condominiums)) foundation backfill, structural steel in process.

#### Projects Completed:

- Casper College Visual Arts (Casper College) T.C.O.
- P-N Investments (112 S. Beech, Old Kings Corner)
- U.S. Chemicals (666 E C St.)
- Buckle Store (475 Newport Rd.)

#### Approved projects not started:

- Discount Tire (4990 E. 2<sup>nd</sup> St.)
- Blackmore Market Place Shops (5081 E. 2<sup>nd</sup> St.)

#### New Projects Submitted for Approval:

- Core/Shell Building (Next to Marshals, Newport Rd.)
- Wyoming Food for Thought (Old North Casper School)

#### Anticipated Projects:



- Sports Ranch (former Power2Play, near Events Center) 65,000 sq. ft. indoor sports facility
- Harbor Freight expansion (Sunrise Mall)

#### **COMMUNITY DEVELOPMENT**

**November 2022 - CEC**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30 <b>Science Zone Trick or T</b> Arena 7:00 AM - 11:59 PM Confirmed Family Show	31 	1 	2 <b>Load-in State Volleybal</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	3 <b>State Volleyball</b> Arena 7:00 AM - 11:59 PM Confirmed Sporting Event	4	5
6 	7	8	9	10 <b>Load-In For Beard and</b> Arena 7:00 AM - 11:59 PM Pending Contract Maintenance/Conversion	11 <b>Load-In for Booze and</b> Arena 7:00 AM - 11:59 PM Pending Contract Maintenance/Conversion	12 <b>Booze and Bacon Festi</b> Arena 7:00 AM - 11:59 PM Confirmed Tradeshow
13	14	15	16	17 <b>Load-In Craft Fair</b> Arena 7:00 AM - 11:59 PM Granted Hold 1	18	19 <b>Community Recreation Foundation Craft Fair</b> Arena 7:00 AM - 11:59 PM Pending Contract Tradeshow
20	21	22	23	24  <input checked="" type="checkbox"/> Spectra Holiday	25 <input checked="" type="checkbox"/> Spectra Holiday	26
27	28	29	30	1 <b>TIPS Training???</b> Second Floor 7:00 AM - 11:59 PM Granted Hold 1 Meeting	2 <b>Lego Robotics</b> Arena 7:00 AM - 11:59 PM Confirmed Sporting Event	3

**December 2022** - CEC, GROUNDS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
					<div style="border: 1px dashed red; padding: 5px;"> <b>Lego Robotics</b>                      Arena                      7:00 AM - 11:59 PM                      Confirmed                      Sporting Event                 </div>	
4	5	6	7	8	9	10
						<div style="border: 1px dashed red; padding: 5px;"> <b>Sawyer Brown</b>                      Arena                      7:00 AM - 11:59 PM                      Confirmed                      Concert                 </div>
11	12	13	14	15	16	17
						<div style="border: 1px dashed red; padding: 5px;"> <b>Greiner Ford Christmas</b>                      Second Floor                      6:00 PM - 11:59 PM                      Confirmed                 </div> <div style="border: 1px dashed red; padding: 5px; margin-top: 5px;"> <b>Breakfast with Santa</b>                      Arena                      7:00 AM - 11:59 PM                      In-House Event                      Family Show                 </div>
18	19	20	21	22	23	24
		<div style="border: 1px dashed blue; padding: 5px;"> <b>Snoop Dogg, T-Pain, W</b>                      Arena                      7:00 AM - 11:59 PM                      Pending Contract                      Concert                 </div>				
					<input checked="" type="checkbox"/> Spectra Holiday	
	25	26	27	28	29	30
			<div style="border: 1px dashed blue; padding: 5px;"> <b>Mannheim Steamroller</b>                      Arena                      7:00 AM - 11:59 PM                      Pending Contract                      Theatre                 </div>			
	<input checked="" type="checkbox"/> Spectra Holiday					

**January 2023 - CEC, GROUNDS**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 	2 <input checked="" type="checkbox"/> OVG Holiday- New Year	3	4	5	6	7
8	9	10	11	12	13-14 <b>Health &amp; Fitness Fair</b> Arena 7:00 AM - 11:59 PM Pending Contract Tradeshaw	
15	16 	17	18	19	20-21 <b>RMN</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	
22	23 <input checked="" type="checkbox"/> OVG Holiday- Martin	24	25	26	27-28 <b>State Spirit</b> Arena 7:00 AM - 11:59 PM Confirmed Sporting Event <b>Butterfly Ball</b> Arena 7:00 AM - 11:59 PM Confirmed Social/Wedding	
29	30	31	1	2 	3-4 <b>Load-in Boys and Girls</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Conference/Banquet <b>Boys and Girls Club Raf</b> Arena 7:00 AM - 11:59 PM Pending Contract Conference/Banquet	

**February 2023 - CEC, GROUNDS**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
					<b>Load-in Boys and Girls</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Conference/Banquet	<b>Boys and Girls Club Raf</b> Arena 7:00 AM - 11:59 PM Pending Contract Conference/Banquet
5	6	7	8	9	10	11
			<b>Load-In Monster Trucks</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Sporting Event		<b>Monster Trucks</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	
12	13	14	15	16	17	18
					<b>Load-in API Chili Cook-</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Sporting Event	<b>API Chili Cook-Off</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Tradeshow
					<b>City of Casper Meeting</b> Second Floor 7:00 AM - 11:59 PM In-House Event Meeting	
19	20	21	22	23	24	25
<b>Legally Blond</b> Arena 7:00 AM - 11:59 PM Pending Contract Theatre			<b>Load-in State Wrestling</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Sporting Event	<b>State Wrestling</b> Arena 7:00 AM - 11:59 PM Confirmed Sporting Event		
	<input checked="" type="checkbox"/> OVG Holiday- Preside					
26	27	28	1	2	3	4
<b>Casper Showdown Wre</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event				<b>1A/2A State Basketball</b> Arena 7:00 AM - 11:59 PM Confirmed Sporting Event		

March 2023 - CEC, GROUNDS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26 <b>Casper Showdown Wre</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	27	28	1	2 <b>1A/2A State Basketball</b> Arena 7:00 AM - 11:59 PM Confirmed Sporting Event	3	4
5	6	7	8	9 <b>3A/4A State Basketball</b> Arena 7:00 AM - 11:59 PM Confirmed Sporting Event	10	11
12	13	14	15 <b>Home and Garden Show</b> Casper Events Center 7:00 AM - 11:59 PM Pending Contract Tradeshow	16	17	18
19 <b>Home and Garden Show</b> Casper Events Center 7:00 AM - 11:59 PM Pending Contract Tradeshow	20 <b>AMWOW State Pool Tournament</b> Casper Events Center 7:00 AM - 11:59 PM Confirmed Sporting Event	21	22	23	24	25
26 <b>AMWOW State Pool To</b> Casper Events Center 7:00 AM - 11:59 PM Confirmed Sporting Event	27	28	29	30	31 <b>PBR</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	1

April 2023 - CEC, GROUNDS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26 <b>AMWOW State Pool To</b> Casper Events Center 7:00 AM - 11:59 PM Confirmed Sporting Event	27	28	29	30	31 <b>PBR</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	1 
2	3	4	5	6	7 	8
9 	10 <b>Journey &amp; ToTo</b> Arena 7:00 AM - 11:59 PM Pending Contract Concert	11	12	13 <b>WAWA Tournamnet</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	14	15
16 <b>WAWA Tournamnet</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	17	18 <b>Art Symposium</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	19	20	21	22
23 <b>Academic Awards Banq</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Sporting Event	24	25 <b>SkillsUSA Closing Cerer</b> Arena 6:30 AM - 11:59 AM Pending Contract Meeting	26	27	28	29 <b>CDC Fundraiser</b> Arena 7:00 AM - 11:59 PM Confirmed Conference/Banquet
30	1	2	3	4	5	6

May 2023 - CEC, GROUNDS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2	3	4	5	6
7 <b>Ian Munsick</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Concert	8	9	10	11	12 <b>Casper College Comme</b> Arena 7:00 AM - 11:59 PM Confirmed Conference/Banquet	13
14	15	16	17 <b>CATS</b> Arena 7:00 AM - 11:59 PM Pending Contract Theatre	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
<b>Aaron Lewis</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Concert				<b>Aaron Lewis</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Concert		
				<b>NCSD High School Graduations</b> Arena 7:00 AM - 11:59 PM Confirmed Conference/Banquet		

OVG Holiday- Memori



June 2023 - CEC, GROUNDS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 <b>Aaron Lewis</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Concert	29 	30	31	1 <b>NCSH High School Graduations</b> Arena 7:00 AM - 11:59 PM Confirmed Conference/Banquet	2	3
☒ OVG Holiday- Memorial Day						
4 <b>Casper Marathon</b> Grounds 7:00 AM - 11:59 PM Pending Contract	5 <b>CNFR</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	6	7 <b>WAM Set up Cody, WY</b> Grounds 7:00 AM - 7:59 AM Granted Hold 1 Maintenance/Conversion	8	9	10
11 <b>CNFR</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event	12	13	14 	15	16	17
18 	19 	20	21	22 <b>Ian Munsick</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Concert	23 <b>Ian Munsnick</b> Arena 7:00 AM - 11:59 PM Granted Hold 2 Concert	24 <b>Comic Con</b> Arena 7:00 AM - 11:59 PM Pending Contract Tradeshaw
☒ OVG Holiday- Juneteenth						
25 <b>Comic Con</b> Arena 7:00 AM - 11:59 PM Pending Contract Tradeshaw	26	27	28	29	30	1

July 2023 - CEC, GROUNDS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25 <b>Comic Con</b> Arena 7:00 AM - 11:59 PM Pending Contract Tradeshow	26	27	28	29	30	1
2	3	4 <b>Fireworks Festival</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Family Show	5	6	7	8
	<input checked="" type="checkbox"/> OVG Holiday- Independen				<input checked="" type="checkbox"/> Central WY Fair & Roc	<input checked="" type="checkbox"/> Central WY Fair & Roc
9	10	11	12	13	14	15 <b>Rental- Dancefloor to H</b> Grounds 7:00 AM - 11:59 PM In-House Event Maintenance/Conversion
<input checked="" type="checkbox"/> Central WY Fair & Roc	<input checked="" type="checkbox"/> Central WY Fair & Roc	<input checked="" type="checkbox"/> Central WY Fair & Roc	<input checked="" type="checkbox"/> Central WY Fair & Roc	<input checked="" type="checkbox"/> Central WY Fair & Roc	<input checked="" type="checkbox"/> Central WY Fair & Roc	<input checked="" type="checkbox"/> Central WY Fair & Roc
16	17	18	19	20	21	22
				<input checked="" type="checkbox"/> CFD	<input checked="" type="checkbox"/> CFD	
23	24	25	26	27	28	29
<input checked="" type="checkbox"/> CFD	<input checked="" type="checkbox"/> CFD	<input checked="" type="checkbox"/> CFD	<input checked="" type="checkbox"/> CFD	<input checked="" type="checkbox"/> CFD	<b>Whiskey Meyers</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Concert	<input checked="" type="checkbox"/> CFD
30	31	1	2	3	4	5
				<input checked="" type="checkbox"/> Sturgis	<input checked="" type="checkbox"/> Beartrap	
					<input checked="" type="checkbox"/> Sturgis	

August 2023 - CEC, GROUNDS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
					<div style="border: 1px dashed gray; padding: 2px;">           ☒ Sturgis         </div>	☒ Sturgis ☒ Beartrap
6	7	8	9	10	11	12
☒ Beartrap ☒ Sturgis	☒ Sturgis	☒ Sturgis	☒ Sturgis	☒ Sturgis	☒ Sturgis	<div style="border: 2px dashed yellow; padding: 5px;"> <b>Pepper Concert Holds</b>            Arena            7:00 AM - 11:59 PM            Granted Hold 1            Concert         </div> ☒ Sturgis
13	14	15	16	17	18	19
☒ Sturgis				☒ WY State Fair	☒ WY State Fair	☒ WY State Fair
20	21	22	23	24	25	26
☒ WY State Fair		<div style="border: 2px dashed yellow; padding: 5px;"> <b>NCSD#1 Kick-Off</b>            Arena            7:00 AM - 11:59 PM            Granted Hold 1            Meeting         </div>				
27	28	29	30	31	1	2
	<div style="border: 2px dashed yellow; padding: 5px;"> <b>Boys and Girls Club Breakfast</b>            Arena            7:00 AM - 11:59 PM            Granted Hold 1            Conference/Banquet         </div>					

September 2023 - CEC, GROUNDS

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
	<b>Boys and Girls Club Breakfast</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Conference/Banquet					
3	4	5	6	7	8	9
						<b>Casper Kids Fest</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Tradeshaw
	<input checked="" type="checkbox"/> OVG Holiday- Labor Day					
10	11	12	13	14	15	16
	<b>Boys and Girls Club Breakfast</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Conference/Banquet		<b>Jeopardy Live</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Theatre			<b>Styx</b> Arena 7:00 AM - 11:59 PM Granted Hold 2 Concert
17	18	19	20	21	22	23
<b>Jeopardy Live</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Theatre			<b>Jeopardy Live</b> Arena 7:00 AM - 11:59 PM Granted Hold 2 Theatre		<b>2023 Invitational Volle</b> Casper Events Center 7:00 AM - 11:59 PM Pending Contract Sporting Event (Invitational Volleyball)	<b>2023 Invitational Volle</b> Casper Events Center 7:00 AM - 11:59 PM Pending Contract Sporting Event (Invitational Volleyball)
	<b>Styx</b> Arena 7:00 AM - 11:59 PM Granted Hold 2 Concert		<b>Styx</b> Arena 7:00 AM - 11:59 PM Granted Hold 3 Concert			
			<b>Load-In 2023 Invitatio</b> Casper Events Center 7:00 AM - 11:59 PM Pending Contract Sporting Event (Invitational Volleyball)			
24	25	26	27	28	29	30

**Styx**  
Arena  
7:00 AM - 11:59 PM  
Granted Hold 1  
Concert

**October 2023 - CEC, GROUNDS**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
<b>Billy Strings</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Concert						<b>Extreme Bullfighting??</b> Arena 7:00 AM - 11:59 PM Granted Hold 2 Sporting Event
8	9	10	11	12	13	14
<b>Billy Strings</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Concert						<b>WHSAA State Marching</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event
15	16	17	18	19	20	21
				<b>Load-in Dancing with t</b> Arena 7:00 AM - 11:59 PM Pending Contract Conference/Banquet	<b>Dancing with the Stars</b> Arena 7:00 AM - 11:59 PM Pending Contract Conference/Banquet	
22	23	24	25	26	27	28
<b>World Ballet Series: Cin</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Theatre	<b>Peppa Pig</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Family Show			<b>Jon Pardi</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Concert		
				<b>Peppa Pig</b> Arena 7:00 AM - 11:59 PM Granted Hold 2 Family Show		
29	30	31	1	2	3	4
<b>Peppa Pig</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Family Show			<b>Load-in WHSAA State V</b> Arena 7:00 AM - 11:59 PM Granted Hold 1 Sporting Event	<b>WHSAA State Volleyball Tournament</b> Arena 7:00 AM - 11:59 PM Pending Contract Sporting Event		

**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**41.70% of Fiscal Year 2023 has lapsed**

Below is the Optional Sales Tax Report for FY23.

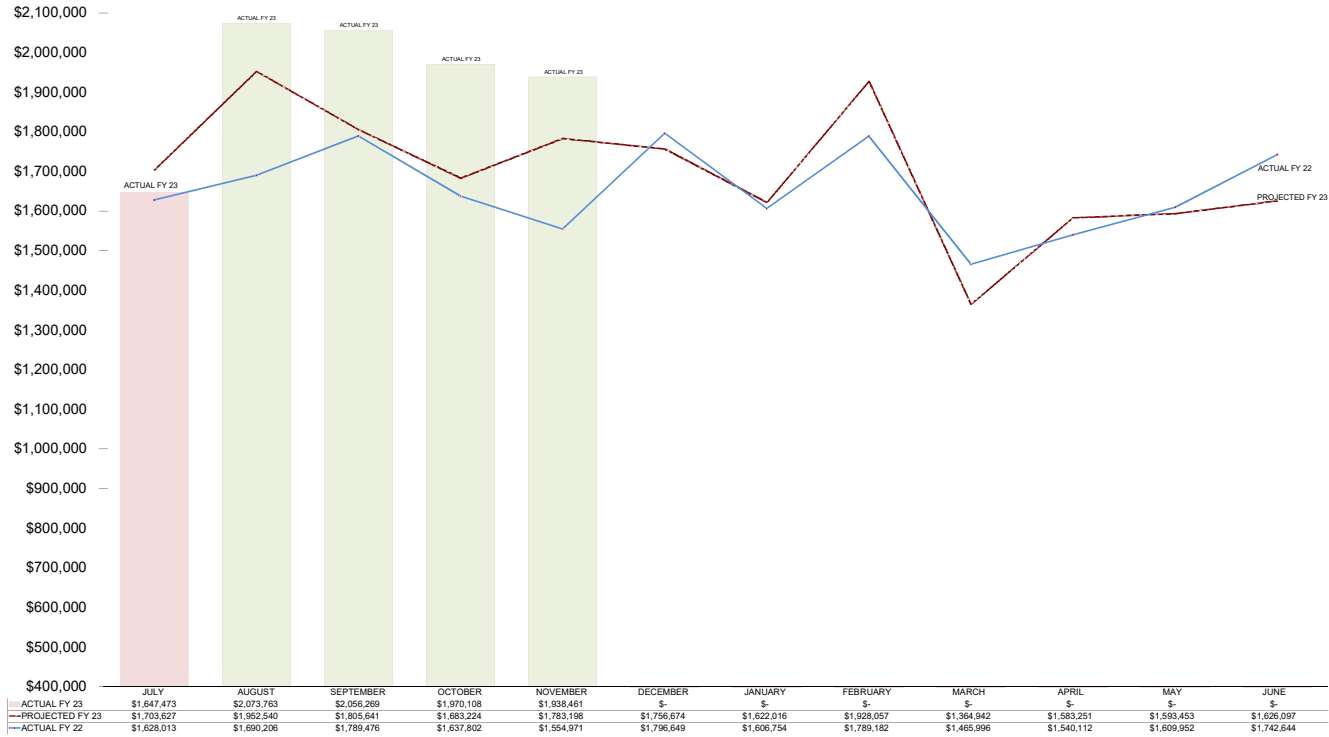
We are currently at 41.70% of the budget year.

General Fund is up 3.71% from projected year to date which is 43.76% of budget.

1%16 is up 4.37% from projected year to date which is 48.13% of budget.

<b>State Shared Sales Tax</b>					
	<b>Date</b>	<b>Amount</b>	<b>Amount</b>	<b>Actual-Budget</b>	<b>Percent of</b>
	<b>Received</b>	<b>Received</b>	<b>Budgeted</b>		<b>Annual Budget</b>
<b>FY 2023 General Fund</b>	7/7/2022	\$ 1,647,473	\$ 1,703,627	\$ (56,154)	8.07%
	8/4/2022	2,073,763	1,952,540	121,223	18.24%
	9/8/2022	2,056,269	1,805,641	250,629	28.32%
	10/6/2022	1,970,108	1,683,224	286,884	37.97%
	11/8/2022	1,938,461	1,783,198	155,263	47.47%
			1,756,674		
			1,622,016		
			1,928,057		
			1,364,942		
			1,583,251		
			1,593,453		
			1,626,097		
		<b>Total FY 2023</b>	<b>\$ 9,686,075</b>	<b>\$ 20,402,721</b>	<b>\$ 757,844</b>
<b>FY 2023 1%16</b>			<b>Optional 1% Tax</b>		
	7/7/2022	\$ 1,379,329	\$ 1,404,112	(24,783)	8.17%
	8/4/2022	1,734,317	1,611,691	122,626	18.45%
	9/8/2022	1,725,549	1,495,244	230,305	28.67%
	10/6/2022	1,655,049	1,400,736	254,312	38.48%
	11/8/2022	1,629,011	1,480,055	148,956	48.13%
			1,451,365		
			1,339,982		
			1,594,814		
			1,134,090		
			1,306,229		
			1,316,355		
			1,341,669		
	<b>Total FY 2023</b>	<b>\$ 8,123,255</b>	<b>\$ 16,876,343</b>	<b>\$ 731,417</b>	
	<b>Total</b>	<b>FALSE</b>	<b>\$ 37,279,064</b>	<b>\$ 1,489,261</b>	

# Sales Tax FY 2023 Versus Projection and Prior Year



	ACTUAL FY 22	PROJECTED FY 23	ACTUAL FY 23
YTD TOTAL	\$ 8,300,469	\$ 8,928,231	\$ 9,686,075
YTD VARIANCE			\$ 757,844
			<b>% Difference      In Dollars</b>
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-SAME MONTH			8.71%      \$155,263
CHANGE FROM FY23 PROJECTED TO FY23 ACTUAL-YEAR TO DATE			8.49%      \$757,844
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-SAME MONTH			24.66%      \$383,439
CHANGE FROM FY22 ACTUAL TO FY23 ACTUAL-YEAR TO DATE			16.69%      \$1,385,606



**From:** Earla Checchi <checchi@wyomuni.org>  
**Sent:** Wednesday, October 26, 2022 1:16 PM  
**Subject:** WAM Winter Workshop

Good afternoon,

WAM Winter Workshop will be held January 25-27, 2023 at Laramie County Community College, 1400 E College Dr, Cheyenne in connection with the 2023 Legislative Session starting on January 10. Please come join us for an opportunity to talk with your Legislators, learn new things, meet new people, have great food, and discuss issues with your peers.

Below is the registration link with hotel information. If you have any questions, please let me know.

[https://www.ciclt.net/sn/events/e\\_signup.aspx?ClientCode=wam&E\\_ID=500101&RegType=ATT](https://www.ciclt.net/sn/events/e_signup.aspx?ClientCode=wam&E_ID=500101&RegType=ATT)

Regards,  
Earla

## Earla Checchi

*Finance/HR Manager*

*Wyoming Association of Municipalities*

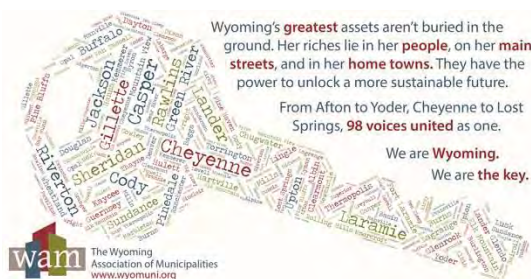
*315 W. 27 Street*

*Cheyenne, WY 82001*

*307.632.0398*

[www.wyomuni.org](http://www.wyomuni.org)

[www.facebook.com/wyomuni](https://www.facebook.com/wyomuni)







## AMOCO REUSE AGREEMENT JOINT POWERS BOARD

2435 King Blvd, Suite 249  
Casper, WY 82604  
(307) 472-5591

**SALT HEIGHTS**  
CREEK  
BUSINESS CENTER

[renee@arajpb-casper.org](mailto:renee@arajpb-casper.org)

### AMOCO REUSE AGREEMENT JOINT POWERS BOARD

#### MEETING MINUTES

6:00 p.m. Wednesday, October 12, 2022  
2435 King Blvd, Big Horn Conference Room, Casper, WY 82604  
and by teleconference

Present: Rob Hurless, Larry Madsen, Terry Lane, John Lee, Jeff Goetz, Peter Nicolaysen, Amy Freye, (Jim DeGolia and Jai-Ayla Sutherland via Zoom)

Excused Absence: None

Others Present: Matt Reams and Renee Hahn

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Hurless. All attendees were asked to participate in the Pledge of Allegiance.

#### **1. Minutes from September 14, 2022**

A motion was made by Mr. Madsen and seconded by Mr. Lane to approve the Minutes of the September 14, 2022 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with voting members in attendance to accept the Minutes as presented. (Copy of Minutes on file.)

#### **2. Approval of October 12, 2022 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of October 12, 2022 were presented by Mr. Madsen.

A motion was made by Mr. Lee and seconded by Ms. Freye to approve the Treasurer's Report of October 12, 2022, containing the financial report of the investment funds, checking account and interest accrued, as well as the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Madsen then explained the investments.

The September 2022 monthly financial statement draft by Lenhart Mason was presented by Mr. Madsen. He inquired if any of the Board had questions. No questions were asked.



- **Investment/Financial Committee**

Mr. Madsen discussed that an investment was made with funds from Wyoming Class which will be on next month's statement. The investment details he provided were that it will yield 4.16% interest and it is for 11 months.

### **3. Committee Reports**

- **Architectural Review**

No Report.

- **PRC**

No Report.

- **ARAJPB Development**

Mr. DeGolia asked Ms. Hahn to review the information on the October Status Report. Ms. Hahn informed the Board there was new interest on the PRC for 6 acres. Mr. DeGolia informed the Board that two meetings were held this past week. "Platinum Properties was one group to present to the Executive Committee to share information on their firm and approach ARAJPB about becoming their Broker". Mr. DeGolia shared that "Jacobs Engineering was the other entity that would like to assist ARAJPB in development as Brownfield Experts". Bob Cipolletti of Jacobs has approximately 34 years of experience himself. He felt he could be an asset to help us redefine risk assessments with his team. He will be presenting an outlined proposal for us in the next month. Mr. Nicolaysen asked if it was too early to determine how each firm can assist. Mr. DeGolia and the others felt it was, but they will be informing the Board of different opportunities shortly. Mr. Madsen shared that he enjoyed both presentations.

- **Three Crowns**

Mr. Reams identified one error occurred on the Audit with Skogen that was corrected by LGM. LGM will be using a new payroll software by "Paylocity" beginning October 17th. The Post Season Pass was budgeted to sell 65 passes and exceeded budget, selling 86 due to the current warm temperatures. November 1<sup>st</sup> is still the anticipated closing date for the course, weather dependent.

The refrigerated sandwich and salad preparation station was replaced last Friday. ARAJPB paid for the unit as Capital and received a government discount and as well as being tax exempt. One of the beer coolers bottom seals broke and has been replaced.

The Club House expansion contract has been signed with the architect to develop construction drawings which will enable Three Crowns to gather construction costs. The drawings are expected to be delivered by Thanksgiving week.

- **Executive Committee**

Mr. Hurless shared that Ms. Hahn's draft job description had been sent out for review/comments to the Board. Following the finalization of the job description then the evaluation process will be created. Mr. Hurless asked Ms. Hahn to review the upcoming meetings and office closures.

### **4. Interaction with City and County Representatives – Specific Issues and Concerns**

Ms. Sutherland shared that budget discussions were still on-going, non-discrimination clauses, and the sports facility were current topics at the city.

Mr. Nicolaysen shared the County continues to stay very busy. They are currently reviewing planning and zoning matters, as well as promoting the one-cent tax. He also mentioned that on the ballot there will be the option to vote to allow the county the flexibility to manage their funds at the current state level. Mr. Nicolaysen requested questions. Ms. Freye asked for greater detail on the investment issue. Mr. Nicolaysen was very happy to oblige.



**5. Other**

Mr. Goetz inquired about the hole/dip in the parking lot. Ms. Hahn asked him to describe the location. Mr. Goetz informed the Board it was between Three Crowns and Platte River Business Park. Ms. Hahn informed him that both the businesses are responsible for their own parking areas. Mr. Reams informed him that it will be completed in the Spring. Mr. Nicolaysen discussed the Annual City and County Meeting. It was decided that it will be held sometime next Spring.

**6. Future Meetings/Agenda**

- Three Crowns Committee Meeting – October 20<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.
- Regular Board meeting – November 9<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Three Crowns Committee Meeting – November 17<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

**Office Closures:**

October 18-21<sup>st</sup>  
November 2-4<sup>th</sup>  
November 11, 2022 – Veteran’s Day

**7. Public Comment**

There was no public comment.

**8. Good of the Order**

No Comment.

**9. Adjournment**

There being no further action by the Board, a motion was made by Mr. Goetz and seconded by Ms. Freye to adjourn the meeting at 6:53 p.m. The motion carried with all members in attendance voting aye.

11-9-22  
Date

Larry Madson  
Board Officer

11.9.22  
Date

[Signature]  
Presiding Officer





**Central Wyoming Regional Water System  
Joint Powers Board**

1500 SW Wyoming Boulevard  
Casper, Wyoming 82604  
(307) 265-6063 • Fax (307) 265-6058

**Board  
Members:**

H. H. King, Jr.,  
Chairman

Paul Bertoglio,  
Vice-Chairman

Ken Waters,  
Secretary

Steve Cathey,  
Treasurer

Bruce Knell

Amber Pollock

Dan Sabrosky

Jai-Ayla  
Sutherland

**REGULAR JOINT POWERS BOARD MEETING AGENDA**

**Tuesday**

**November 15, 2022**

**11:30 a.m.**

**Regional Water Treatment Plant  
Joint Powers Board Conference Room  
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes – October 18, 2022 Meeting \*
3. Approve Vouchers – November 2022 \*
4. Approve Financial Report – October 2022 \*
5. Operations Update
6. Public Comment
7. Old Business
  - a) ARPA Grants Update
  - b) Other
8. New Business
  - a) Presentation of the FY2022 Annual Audit by Skogen, Cometto, & Associates, P.C.
  - b) Other
9. Chairman's Report

**Next Meeting: Regular JPB Meeting – December 20, 2022**

***\*Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD**

**MEETING PROCEEDINGS**

October 18, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, October 18, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present -** Chairman King, Vice-Chairman Bertoglio, Secretary Waters, Treasurer Cathey, and Board Members Knell and Sutherland. Board Members Pollock and Sabrosky were absent.

**City of Casper –** Cathey, Knell, Sutherland, Andrew Beamer, Bruce Martin, Tom Edwards, Mark Anderson, Janette Brown, Andrew Colling

**Natrona County –** Bertoglio

**Salt Creek Joint Powers Board –** King

**Wardwell Water & Sewer District –**

**Pioneer Water & Sewer District –** Waters

**Poison Spider Improvement & Service District –**

**Wyoming Water Development Office -**

**Sandy Lakes Estates –**

**Lakeview Improvement & Service District -**

**33 Mile Road Improvement & Service District –**

**Mile-Hi Improvement and Service District –**

**Central Wyoming Groundwater Guardian Team (CWGG) –**

**Others —** Charlie Chapin – Williams, Porter, Day & Neville, P.C.; Tom Brauer – Technical Mediation Solutions

The Board meeting was called to order at 11:30 a.m.

1. There were no Announcements.

2. Chairman King asked for a motion to approve the minutes from the September 20, 2022 Regular meeting. A motion was made by Board Member Sutherland and seconded by Vice-Chairman Bertoglio to approve the minutes from the September 20, 2022 Regular meeting. Motion put and carried.
3. Mr. Martin informed the Board that no additional vouchers were added to the voucher listing that was sent out in the agenda packet. Mr. Martin stated that voucher 8509 for HUB International Mountain States Limited in the amount of \$106,874.00 is for the property insurance renewal; vouchers 8213 and 8517 for Hach Company in the total amount of \$28,331.00 are for turbidimeters; voucher 8514 for AUMA Actuators, Inc. in the amount of \$13,285.37 is for a FY22 purchase of valve actuators that recently arrived, the funds were carried over from FY22; voucher 8515 for Skogen, Cometto & Associates, P.C. in the amount of \$11,500 is for the FY22 Audit that is in process.

Mr. Martin stated that the vouchers are in good order and recommended approval.

Chairman King asked for a motion to approve the October 2022 vouchers. A motion was made by Secretary Waters and seconded by Treasurer Cathey to approve the October 2022 voucher listing to include voucher numbers 8509 through 8518 in the amount of \$930,267.86. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that he prepared a couple of additional charts that give a better visual of the water production. Mr. Martin stated that the first chart shows monthly water production compared to the five year average. Mr. Martin stated that there were 459 MG produced in September, which is 5 MG above the five year average of 454 MG.

Mr. Martin stated the second chart shows year to date water production compared to the five year average. Mr. Martin stated that year to date production in September was 1.84 BG, which is 120 MG above the five year average of 1.72 BG. Mr. Martin stated that July and August were very strong water production months.

Chairman King asked if the high production was due to the very warm weather and people trying to keep their grass alive, or to the influx of people coming into the area. Mr. Martin stated that he thinks it has more to do with the dry conditions experienced in July and August.

Mr. Martin stated that Water Utility Charges for FY23 is \$4,122,151, which is approximately \$620,000 more than last year. Mr. Martin stated that the increase is due to the rate increase and the above average water sales.

Mr. Martin stated that Reimbursable Contract Expense is \$1,272,061. Mr. Martin stated that this is quite a change from the previous years. Mr. Martin stated that last year there were water conservation efforts due to chemical procurement issues, but the current figure also includes the September Operations Reimbursement, where last year only included August. Mr. Martin stated that this is a change in the way it is posted by Finance in order to be more accurate.

Mr. Martin stated that 33% of the FY23 budget has been spent, and we are 25% through the fiscal year. Mr. Martin stated that July, August, and September are high water production months, so you can expect chemical usage and electrical usage to be higher. Mr. Martin stated that the budget is right on track.

Mr. Martin stated that in Buildings, the \$18,000 is for work that has been done on the FY22 Roof Replacement Project. Mr. Martin stated that this project has been delayed as the contractor is waiting on materials to arrive.

Mr. Martin stated that line item Improvements Other Than Bldgs has only had small equipment expenses in the amount of \$88,000 charged to it so far this fiscal year.

Mr. Martin stated that at the last meeting the Board requested that Ms. Johnson attend a meeting for a discussion on the WyoStar accounts. Mr. Martin turned the time over to Ms. Johnson.

Ms. Johnson stated that she made a presentation to the Board in January, and at that time the Board was earning \$154 in interest on their \$8 M sitting in the bank. Ms. Johnson stated that it was discussed how the Board could rebalance their portfolio to get more interest earnings, and WyoStar I and WyoStar II accounts were discussed. Ms. Johnson referenced the chart being shown and stated that the Board did rebalance their portfolio and the interest earnings increased. Ms. Johnson stated that this was due to a couple of things; the rebalance of the portfolio and higher interest rates that are continuing to rise.

Ms. Johnson pointed out that the cash line is decreasing some, but the interest earnings are increasing.

Ms. Johnson stated that there was a little bit of an issue in July in the new fiscal year. Ms. Johnson stated that as interest rates rise, bond prices go down as they have an inverse relationship.

Ms. Johnson stated that WyoStar II is a pool, so everyone contributes to it and then as investments mature, it becomes cash and is either reinvested or people request money to be paid out. Ms. Johnson stated that if the pay outs exceed what they have in cash, they have to sell bonds. Ms. Johnson stated that in July, with interest rates increasing, and bond prices decreasing, there would be a loss on any bonds sold at that time.

Ms. Johnson stated that when there is a low interest environment and bonds are sold, there would be a gain.

Ms. Johnson stated that the interest earnings are recovering nicely now. Ms. Johnson stated that August and September are tracking nicely with the cash.

Ms. Johnson referenced another chart that shows the rebalancing of the portfolio by month. Ms. Johnson stated that at the end of FY22, the Board earned approximately \$7,700 in interest.

Ms. Johnson stated that as FY23 started, even with the negative in July, the interest is



continuing to rise; \$5,900 in August, and \$7,400 in September.

Ms. Johnson stated that the Board budgeted earning \$70,000 in interest for FY23, and have already earned \$16,799. Ms. Johnson stated that if the \$16,000 is extrapolated out through the end of the year, the Board is looking at \$165,000 of interest earned if everything stays the same.

Ms. Johnson stated that something for the Board to think about when looking at the WyoStar accounts, is that any investment that is made has the risk of having a loss. Ms. Johnson stated it can be all different types of losses. Ms. Johnson stated that with the WyoStar accounts, it will allocate both gains and losses. Ms. Johnson stated that if the Board is uncomfortable with that, they can move their funds from WyoStar back into the Hilltop accounts. Ms. Johnson stated that the WyoStar account that has \$3.4 M is earning \$7,400 in interest, and the Hilltop account with \$4.1 M is earning \$5,778, so there is a difference in earnings.

Secretary Waters asked if there is a given potential that at any given time the Board might take a hit on earnings depending on what the stock market is doing. Ms. Johnson stated yes, WyoStar has a potential to take a loss, but it is based on what the economy is doing. Ms. Johnson stated that it isn't an interest rate adjustment, it's a gain or loss on the sale.

Ms. Johnson referenced the current rates chart for WyoStar I and II. Ms. Johnson stated that the WyoStar I account is a very short term, low interest rate, but currently has an interest rate of 1.996% and rising. Ms. Johnson stated that the WyoStar II account interest rate is 2.622%.

Vice-Chairman Bertoglio asked if the Book Value is still rising. Ms. Johnson stated that it is, but actually it is the Current Yield that is rising.

Board Member Sutherland asked if there is any predictability to when a loss will happen. Ms. Johnson stated that there is not, as it depends on how much cash they have on hand to pay out when a request for funds comes in. Ms. Johnson stated that people can make a request, and they liquidate within three days.

Vice-Chairman Bertoglio asked if the Book Return is a combination of the two, Book and Interest. Ms. Johnson stated that the Monthly Annualized Book Return is what actually calculates to the Interest Rate. Ms. Johnson stated that she is not sure how the Interest Rate is calculated from the Current Yield. Vice-Chairman Bertoglio stated that with the Current Yield that high, there should be higher returns. Ms. Johnson stated that WyoStar could be asked about that.

The Board thanked Ms. Johnson for coming today to speak with them about the WyoStar accounts.

Chairman King asked for a motion to approve the September 2022 Financial Report as presented. A motion was made by Vice-Chairman Bertoglio and seconded by Treasurer Cathey to approve the September 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that the Surface Water Plant has been shut down for the season. Mr. Edwards stated that water demand is low enough that it can be met with just the wells. Mr. Edwards stated that most of the wells are being operated intermittently as needed and rotated.

Mr. Edwards stated that Operations staff adjusted the tank levels and boosters for winter operations and has been working with Water Distribution staff on set points in order to keep nitrification down.

Mr. Edwards stated that Maintenance staff has been replacing filters, fan belts, and some motors on the building HVAC system. Mr. Edwards stated that a lot of the HVAC maintenance is being done in house.

Mr. Edwards stated that staff is winterizing the well houses as well as the Raw Water Building, and making sure all the heaters work and that vents are blocked off.

Mr. Edwards stated that Pioneer Booster Pump No. 2 was repaired as it had some electrical issues.

Mr. Edwards stated that the heater in the backup generator building was replaced.

Mr. Edwards stated that a sand pump on Actiflo Train No. 1 was replaced.

Mr. Edwards stated that motor savers were replaced on Morad No. 3 and Morad No. 8 due to an electrical strike from a storm.

Mr. Edwards stated that cables were pulled for the pH probes on Actiflo in order to integrate them into the SCADA system.

Mr. Edwards stated that Reeds Welding was on site to re-weld the port for the backwash turbidimeter, and fixed a safety issue on one of the metal staircases.

Mr. Edwards stated that Automation and Electronics came out and repaired a valve actuator on Raw Water Pump No. 3.

Mr. Edwards stated that Modern Electric assisted with the electrical work on the Pioneer Booster Station.

Chairman King asked if there were any calls placed on the river for people downstream. Mr. Edwards stated that he was not aware of any recent calls placed on the river. Chairman King stated that with the hot, dry weather he thought there might be someone downstream begging for water. Vice-Chairman Bertoglio stated that the irrigation season is over, so it is storage season now and that is controlled by the Bureau of Reclamation.

Chairman King turned the time over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that the booster heaters have been checked by the HVAC guy for the winter.

Mr. Anderson stated that staff is exercising all the valves on the Sandy Lake waterline and completing the annual hydrant maintenance. Mr. Anderson stated that it will take about a week for staff to complete the maintenance on this waterline.

Mr. Anderson stated that staff has inspected the Wardwell Tank before winter arrives. Mr. Anderson stated that this tank inspection will be done monthly throughout the winter wind months. Mr. Anderson stated there have been no issues so far.

Mr. Anderson stated that nitrification has started, so there has been a loss of chloramine residuals which will continue through December.

Mr. Anderson stated that starting tomorrow, staff will be flushing the Crosstown Pipeline.

6. There was no Public Comment.

7. In Old Business:

- a. In Old Business, Mr. Martin stated that every month the date, time, and location of the Joint Powers Board meeting is advertised in the Casper Star Tribune and on the RWS website. Mr. Martin stated that for the September meeting, there was a hiccup with the Casper Star Tribune and they did not publish the meeting advertisement. Mr. Martin stated that the FY2023 Budget Amendment No. 1 was published in the newspaper, and it included the meeting date and time. Mr. Martin stated that the meeting date was also advertised on the RWS website, so the main advertisement in the newspaper was all that was missing. Mr. Martin stated that this was discussed with Mr. Chapin, and he felt that the public meeting notice requirement was met, but felt that a ratification of the motions taken at the September meeting should be done at the meeting today.

The motions from the September 20, 2022 Regular meeting are as follows:

- A motion was made by Board Member Knell and seconded by Vice-Chairman Bertoglio to nominate Board Member Cathey as Treasurer. Motion put and carried.
- A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to approve the minutes from the August 16, 2022 Regular meeting. Motion put and carried with Board Members Knell, Pollock, and Sabrosky abstaining from the vote.
- A motion was made by Treasurer Cathey and seconded by Secretary Waters to approve the minutes from the August 16, 2022 Executive Session. Motion put and carried with Board Members Knell, Pollock, and Sabrosky abstaining from the vote.

- A motion was made by Board Member Knell and seconded by Board Member Sabrosky to approve the September 2022 voucher listing to include voucher numbers 8498 through 8508 in the amount of \$573,514.29. Motion put and carried.
- A motion was made by Board Member Knell and seconded by Board Member Sutherland to approve the August 2022 Financial Report as presented. Motion put and carried.
- A motion was made by Board Member Sutherland and seconded by Secretary Waters to approve Amendment No. 2 with West Plains Engineering for the WTP HVAC Chiller Replacement Project No. 20-030 in the amount of \$1,500. Motion put and carried.
- A motion was made by Board Member Knell and seconded by Secretary Waters to approve the Chairman signing the BLM Right-of-Way Grant/Temporary Use Permit for the Pioneer Water Storage Tank and facilities. Motion put and carried.
- A motion was made Board Member Knell and seconded by Treasurer Cathey to approve FY23 Budget Amendment No. 1 in the amount of \$1,034,109. Motion put and carried.
- A motion was made by Secretary Waters and seconded by Board Member Knell to adjourn the meeting at 12:03 p.m. Motion put and carried.

A motion was made by Vice-Chairman Bertoglio and seconded by Board Member Sutherland to ratify all motions taken at the September 20, 2022 meeting. Motion put and carried.

b. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that there has been some discussion between Wardwell Water and Sewer District and the Town of Bar Nunn through Mr. Tom Brauer, who is in attendance today to update the Board where things stand. Mr. Martin turned the time over to Mr. Brauer.

Mr. Brauer introduced himself to the Board. Mr. Brauer stated that he was employed by and was one of the owners of CEPI for many years, but sold it in 2017. Mr. Brauer stated that for a while he continued to work for CEPI as a contract employee in a consulting capacity. Mr. Brauer stated that he is not here today representing CEPI. Mr. Brauer stated that he is here today with his own company, Technical Mediation Solutions. Mr. Brauer stated that he has a unique knowledge and history of the Regional Water System, being involved with it from the original planning stages all the way through most of the construction projects.

Mr. Brauer stated that he also was the Wardwell engineer for 15 years. Mr. Brauer stated that recently he has been helping Bar Nunn out with some projects and the ongoing saga has continued with Bar Nunn and Wardwell and has been a very contentious and challenging relationship in his opinion for the last 15 – 20 years. Mr. Brauer stated that since growth starting occurring in Bar Nunn, there have been real challenges between Bar Nunn and Wardwell because Bar Nunn had no control over their water and their growth.

Mr. Brauer stated that he was sitting in some Wardwell meetings and had a moment of weakness and volunteered to mediate their issues for free. Mr. Brauer stated that Wardwell and Bar Nunn both agreed to mediation.

Board Member Knell arrived at 11:55 a.m.

Mr. Brauer stated that his approach to mediation is to seek very organic and natural solutions. Mr. Brauer stated that he told Bar Nunn and Wardwell that he felt the rate payers needed to be represented. Mr. Brauer stated that when Bar Nunn and Wardwell were fighting, the residents were paying about \$40 a year in legal fees so the two of them could fight. Mr. Brauer stated that the rate payers were funding the battle, and he asked to look for a rate payer focused solution.

Mr. Brauer stated that the attorneys for Wardwell and Bar Nunn, Ms. Alia Scott, and Mr. Pat Holscher, have been great to work with. Mr. Brauer stated that the mediation process started out with executive session meetings with Bar Nunn, and then executive session meetings with Wardwell. Mr. Brauer stated that a solution came forward, and it is at a point that he wanted to update the Board as it does have some effect on Regional Water.

Mr. Brauer stated that an MOU has been drafted, but has not been formally adopted by Bar Nunn or Wardwell, but is in process. Mr. Brauer stated that both attorneys agreed that it was a good idea to update the Board about what is contained in the MOU.

Mr. Brauer stated that the situation is that Bar Nunn is going to take over the entirety of the Wardwell system. Mr. Brauer stated that a lot of options were looked at to split the area, but ultimately it resulted that Bar Nunn would take over the whole water system from Wardwell. Mr. Brauer stated that there are a couple of caveats that were agreed upon. Mr. Brauer stated that the residents of Wardwell that do not live in Bar Nunn will be charged a punitive rate, that they will not be charged a rate that is appreciably higher than the residents of Bar Nunn. Mr. Brauer stated that the residents of Bar Nunn pay their water rate plus an additional 8 mils in property tax. Mr. Brauer stated that the rate for Wardwell residents will not exceed what the Bar Nunn residents are charged.

Mr. Brauer stated that the other caveat is that if over time the Wardwell residents decide that this was a really bad idea and want to form a water district and take their area over, Bar Nunn will negotiate in good faith and will not stand in the way of that happening.

Mr. Brauer stated that in the meantime, what has to happen is Bar Nunn will operate the Wardwell water system jointly with Wardwell; Bar Nunn will be the operators on the ground, and Wardwell will do the billing, and EPA reporting. Mr. Brauer stated that the parties have agreed to this in principle.

Mr. Brauer stated that the tough part is the legal part. Mr. Brauer stated in order for Wardwell to dissolve as a district, the first thing that has to be done is to prepare a very detailed plan of dissolution. Mr. Brauer stated that plan will be prepared by Wardwell, with review by Bar Nunn's attorney, and then that plan will be submitted to the County. Mr. Brauer stated that at that point, the plan is reviewed by the County Attorney to determine if it is whole and complete, and if it meets the statutory requirements. Mr. Brauer stated that after legal review by the County, then the County Commissioners act upon it. Mr. Brauer stated that it will then go to a vote of all the members of the Wardwell District. Mr. Brauer stated that assuming the vote passes, that is when the transfer of assets from Wardwell to the Town of Bar Nunn will take place.

Mr. Brauer stated that they are only at the MOU stage and there are a lot of legal hurdles. Mr. Brauer stated that realistically, it is a six to nine month period for this to take place. Mr. Brauer stated that both parties seem to be operating collaboratively together and working together on this plan.

Mr. Brauer stated that most importantly, he is here to try to answer questions on the discussion and intent of both the Wardwell Water and Sewer District and the Town of Bar Nunn.

Vice-Chairman Bertoglio asked if Wardwell is going to completely dissolve. Mr. Brauer stated that Wardwell is going to completely dissolve. Vice-Chairman Bertoglio asked if all their building permits in the unincorporated area will go back to the County. Vice-Chairman Bertoglio stated that right now, you have to get a water permit from Wardwell, and they had their own inspectors, and asked if it would all fall back on the County. Mr. Brauer stated that he would assume it would fall onto Bar Nunn.

Vice-Chairman Bertoglio stated that Wardwell has been a challenge for the County as they want to do their own permitting in addition to permitting from the County.

Vice-Chairman Bertoglio stated that when they are ready to go to vote, they will need to get with Tracy Good, County Clerk, as the votes are not one for one. Vice-Chairman Bertoglio stated that the large landowners have a much greater weight than an entire block. Mr. Brauer stated that his recollection of the statute is 50% of the residents and 50% of the assessed valuation of the district. Mr. Brauer stated that he is not sure if that applies to this kind of vote, but it did apply to the petition they did. Mr. Brauer stated that the attorneys are researching the State Statutes for this as they are a bit challenging. Vice-Chairman Bertoglio stated that for the petition they did meet the 50% of residents, but fell way short of the 50% assessed valuation.

Board Member Knell apologized for running late, and asked who Mr. Brauer was. Mr. Brauer briefly introduced himself to Board Member Knell.

Board Member Knell stated that he has been a huge proponent of dissolving Wardwell. Board Member Knell stated that he bought some property in Wardwell, but when he looked into the tap fees they were so exorbitant that it would behoove him to drill a well as opposed to tapping into the waterline. Board Member Knell stated that they have inhibited Bar Nunn's growth by doing this and people not wanting to pay the tap fees. Board Member Knell stated that he assumes that once Bar Nunn takes over that will get back in line and people won't have to pay all the extra fees and permits that were required by Wardwell for no other reason than, he thinks, to make money.

Mr. Brauer stated that the history of the contentiousness of the relationship is mostly over when Bar Nunn started to grow again. Mr. Brauer stated that when everything was stagnant out there, there wasn't much to fight about because you got your water bill and paid it. Mr. Brauer stated that when Bar Nunn started to grow, Wardwell had a lot of rules and requirements, such as you couldn't put meter pits in driveways, they had to be in sodded areas, and the tap fees were high. Mr. Brauer stated that he thinks that any adjustments to tap fees is probably six months to a year after dissolution. Mr. Brauer stated that there will probably need to be another water rate study to figure out where their rates need to be. Mr. Brauer stated that the members of the Bar Nunn Town Council are very much in favor of more pro-development, reasonable tap fees and reasonable growth. Mr. Brauer stated that is what the major rub has been for the last twenty years.

Vice-Chairman Bertoglio asked from a Regional Water standpoint, if it is a straight transfer as Wardwell is a member of the Board as an original signor, would that just get transferred to Bar Nunn. Treasurer Cathey stated that was a good question. Mr. Chapin stated that he would have to look into that as he wanted to hear what Mr. Brauer had to say first. Mr. Brauer stated that in the MOU it states that they will need to communicate early, and often, with the Regional Water System that it was anticipated and hoped that Bar Nunn would just take over the Wardwell seat on the Board.

Mr. Brauer stated that one other item, is that it was important to represent the rate payers so Bar Nunn has agreed to set up an advisory board that will be comprised of Wardwell members so that they have a voice at the Bar Nunn Town Council. Mr. Brauer stated that this was done under the umbrella of a customer oriented solution instead of two government entities warring it out for decades.

Board Member Knell stated that in a generic scheme of things, the customer doesn't change, or the amount of water going out, it's just who is receiving it and paying for it.

Vice-Chairman Bertoglio stated that as he recalls, as long as Regional Water has debt, Wardwell could not leave, but as long as they are satisfying the debt by replacing with someone else, he doesn't think it should be a problem. Board

Member Knell agreed. Mr. Chapin stated that there are issues of stability and what has to be established and demonstrated, and be able to pick up the debt load. Board Member Knell stated that he thinks Bar Nunn would bring more security to the table than the Wardwell District, but that is just his assumption.

Mr. Brauer stated that as soon as the MOU is ratified by both Wardwell and Bar Nunn, he will email a copy to Mr. Martin so he can distribute it to the Board.

Vice-Chairman Bertoglio asked when Mr. Brauer anticipates the MOU to be ratified. Mr. Brauer stated that Bar Nunn meets tonight, but probably in the next two to four weeks the MOU will be ratified. Mr. Brauer stated that he has written comments on the MOU back from Ms. Scott, but has not seen written comments back from Mr. Holscher. Mr. Brauer stated that this is just an MOU, it's not a legal document that meets all the very careful, fine tooth comb approach. Mr. Brauer stated that the MOU is just the intent of what they want to do. Vice-Chairman Bertoglio stated that he wants to give Eric Nelson, County Attorney, a heads up so he can plan for it as the County has a lot of things going on right now. Mr. Brauer stated that Ms. Scott was going to reach out to Mr. Nelson as well.

Mr. Brauer stated that they will also be reaching out to the 201 Sewer Board so they are also notified. Chairman King asked if Bar Nunn would then be over the water and sewer systems and Wardwell would be defunct. Mr. Brauer stated that was correct.

The Board thanked Mr. Brauer for the information and for stepping up to help Wardwell and Bar Nunn.

- b. Mr. Martin stated that this project has been before the Board a time or two, so it should sound familiar. Mr. Martin stated that the WTP HVAC Chiller Replacement Project includes piping, condensing units, pumps, and the removal and replacement of the Building Management System panel, which is the main control panel for the HVAC system for the entire WTP building.

Mr. Martin stated that this project was originally budgeted in the FY21 budget at \$180,000. Mr. Martin stated that design was started and the funds were moved into the FY22 budget. Mr. Martin stated that the project was bid out in November 2021 with one bid submitted. Mr. Martin stated that Sheet Metal Specialties submitted a bid of \$422,000. Mr. Martin stated that at that time staff recommended and the Board agreed, that the bid should be rejected and the project should go back out to bid after additional funds were budgeted. Mr. Martin stated that an additional \$285,000 was budgeted in the FY23 budget to make a total budget amount of \$465,000 for the project.

Mr. Martin stated that the project was put back out to bid in September, and only one bid was received; Sheet Metal Specialties, Inc. in the amount of \$494,880. Mr. Martin stated that with adding a construction contingency amount of \$55,120 brings the project to \$550,000. Mr. Martin stated that staff recommends moving forward with the project.



Mr. Martin stated that there is a bit of a budget shortfall, but it is anticipated to reallocate funds that are included in the FY23 Roof Project to the WTP HVAC Project. Mr. Martin stated that this will be the next item of business. Mr. Martin stated that no additional funds would be added to the FY23 Capital Budget; funds would only be reallocated from one project to another. Mr. Martin stated that staff felt that since there have been several roof replacements in the last few years, staff feels that it would work out to move some funds out of the FY23 Roof Project and transfer them to the WTP HVAC Project.

Mr. Martin stated that Mr. Andrew Colling with the City of Casper Engineering Department is in attendance today to answer any questions the Board might have on the project.

Mr. Colling stated that Sheet Metal Specialties was the only bidder both times the project went to bid. Mr. Colling stated that the standard advertising process was done through the Casper Star Tribune and Quest CDN. Mr. Colling stated that last year he spoke to a couple of plan holders that did not bid and they did not really have any reason why they didn't bid on the project. Mr. Colling stated that this time, Sheet Metal Specialties was the only prime bidder that got plans.

Board Member Knell asked if the funds are transferred from the Roof Project, will that be delaying some needed roof repairs. Mr. Martin stated that staff reviewed this, and since Roof Projects have been done the last several years, and there was \$300,000 budgeted in the FY23 Roof Replacements, it is felt it will be fine to scale it back this year and not be hurting anything.

Board Member Sutherland asked what the discrepancy is between the bid from last year to this year. Mr. Colling stated that there is a 15% difference for cost of materials, and there is still a 40 week lead time. Mr. Colling stated that the chiller replacement has been needed for a couple of years. Mr. Martin stated that the Chiller Project has been delayed a few times and must be done.

Board Member Knell asked if it is realistic to think that the Chiller Project will be completed by July when FY24 begins. Mr. Colling stated that is the goal to have it done, but we are captive to getting materials. Mr. Colling stated that West Plains Engineering, who is the engineer for the project, stated they have talked to some suppliers and they think the lead time is a pretty strong estimate, and they don't see it going longer than that.

A motion was made by Board Member Sutherland and seconded by Vice-Chairman Bertoglio to approve the contract with Sheet Metal Specialties for the WTP HVAC Chiller Replacement Project No. 20-030 in the amount of \$494,880. Motion put and carried.

A motion was made by Board Member Knell and seconded by Treasurer Cathey to add \$55,120 for contingency to the contract for the WTP HVAC Chiller Replacement Project No. 20-030 with Sheet Metal Specialties for a total project amount of \$550,000. Motion put and carried.

- i) Mr. Martin asked the Board to reference Budget Reallocation No. 2023-01 to move funds from the FY23 Roof Replacement Project to the WTP Chiller Replacement Project in the amount of \$112,865. Mr. Martin recommended approval of Budget Reallocation No. 2023-01.

Board Member Knell stated that he thought that only \$55,120 was being moved. Mr. Martin stated that \$55,120 is for the contingency amount, but the project is also short funds. Board Member Knell asked what amount will be left in the FY23 Roof Project. Mr. Martin stated that there will be just under \$200,000 left in the FY23 Roof Project.

A motion was made by Vice-Chairman Bertoglio and seconded by Board Member Sutherland to approve Budget Reallocation No. 2023-01 to move \$112,865 from the FY23 Roof Project to the WTP HVAC Chiller Replacement Project. Motion put and carried.

c. In Other New Business:

- i) Mr. Chapin asked to give an update on the City of Mills case. Mr. Chapin stated that the Judge ordered more briefing as additional cases and statute that may be applicable were found. Mr. Chapin stated that after reviewing the additional statutes and cases he is comfortable they are in the Board's favor and not Mills with regard to the ability to build over the top of existing utilities. Mr. Chapin stated that the review and briefing must be submitted to the Court in 30 days. Mr. Chapin stated that then we will have to wait for the Judge to make a determination whether to enter a judgement or if it will have to be litigated. Mr. Chapin stated that he suspects a judgement will be entered.

Board Member Knell stated that in the meantime, Mayor Coleman has taken to the social media platform and put a lengthy post about the RWS waterline running under a trailer park and how he is fighting for those people, and how RWS is wrong and Mills is right. Board Member Knell stated that he had to be careful how he replied, but he posted that he thought that waterline was in the ground before Mills was even born, and left it at that. Mr. Chapin stated that is a true statement. Board Member Knell stated that Mayor Coleman posted to social media just a few days ago.

Chairman King asked what kind of pressure he thought the waterline has, as it wouldn't blow the trailer houses in the air. Mr. Chapin stated that City of Casper Engineers did calculations and it would just be a slow leak.

Board Member Knell stated that the trailer park was built over the top of the existing waterline. Mr. Chapin stated that the main point is that Mills knew the waterline was there and have tried to feign a lack of knowledge of it and it's not going to sell.

- ii) Chairman King stated that the WTP Admin spoke to him and Mr. Martin as she thinks there is sufficient work for her position to be taken from a part-time to a full-time basis. Chairman King stated that he and Mr. Martin seem to agree and would like the Board to consider it as well.

Board Member Knell asked what kind of impact it would have on the budget with the additional pay and benefits.

Mr. Martin stated that this is a request that will come forward at the end of the year in December or January, as it will allow Mr. Edwards to gather information on what that impact might look like.

Board Member Knell asked Mr. Martin if he felt the work was there for a full-time position. Mr. Martin stated that it will take some looking into to see what the plan is for the future, and what kind of duties that position might affect.

Chairman King stated that this is just food for thought at this point.

9. In the Chairman's Report, Chairman King stated that the next regular meeting would be held on November 15, 2022.

A motion was made by Secretary Waters and seconded by Board Member Sutherland to adjourn the meeting at 12:25 p.m. Motion put and carried.

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Chairman

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Secretary

**Central Wyoming Regional Water System  
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING  
November 9, 2022**

<b>VOUCHER NO.</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
8519	Wyoming Water Development Commission	Rehabilitation & New Construction Loan Payments – Principal & Interest	\$654,316.77
8520	HDR Engineering, Inc.	Capital Expense – WTP Disinfection System Upgrade Preliminary Design Report Project No. 21-039	\$1,050.00
8521	DOI/BLM Casper Field Office	Emigrant Ridge Tank Right of Way Rental	\$500.00
8522	City of Casper	Loan Payment	\$127,960.40
8523	City of Casper	Operations Reimbursement – October 2022	\$365,488.06
8524	Williams, Porter, Day & Neville, P.C.	Legal Expense – Oct22 – C. Chapin	\$1,157.00
		<b>Total</b>	<b>\$1,150,472.23</b>



City of Casper  
200 North David Street  
Casper, WY 82601

# 8523

## General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email [FinanceCustomerService@CasperWY.Gov](mailto:FinanceCustomerService@CasperWY.Gov)

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	10/31/2022	3509	\$0.00	11/30/2022	\$365,488.06
				<b>PAST DUE AMOUNT</b>	<b>ACCOUNT BALANCE</b>
				\$0.00	\$493,448.46

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$365488.060000	EACH	\$365,488.06	\$0.00	\$0.00	\$365,488.06
<b>Invoice Total:</b>							<b>\$365,488.06</b>

October 2022 WTP Operations Reimbursement

October 2022 Total Reimbursement Invoice		
9010.00	Wages & Salaries Dir Labor - O&M	\$150,132.34
9020.00	Chemical Charge - O&M	\$76,643.86
9030.00	Utilities - O&M	\$102,097.58
9040.00	Supplies - O&M	\$16,765.14
9060.00	Training - O&M	\$135.50
9070.00	Major Maint, Repair, Replc - O&M	\$13,389.25
9080.00	Testing & Lab Services - O&M	\$6,324.39
9090.00	Other Reimbursable Costs - O&M	
	<b>300-6257 - Ops Reimb</b>	<b>\$365,488.06</b>

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper  
200 North David Street  
Casper, WY 82601

## General Billing

Remit Portion

Invoice Date	10/31/2022
Invoice Number	3509
Customer Number	2784
Amount Paid	\$365,488.06
Due Date	11/30/2022
<b>Invoice Total Due</b>	<b>\$365,488.06</b>

CENTRAL WYO. REGIONAL WATER SYS. JPB  
1500 SW WYOMING BLVD.  
CASPER, WY 82604

000001&2023000003509700365488063

City of Casper Wyoming  
Expenditure Reimbursement Request  
October 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ALSCO	Laundry/Towel	10/03/2022	LCAS1503607	138.97	Professional Laundry Services
Amazon	Lab Supplies	10/05/2022	3237120-9660233	39.00	New Graduated Cylinders for Actiflo Sand Sampling
Arby's	General Materials & Supplies	10/24/2022	RIN0031216	51.91	Lunch for JPB Meeting - Office
AT & T CORP	Communication	10/18/2022	287311040412X1020202	40.04	Acct #287311040412
ATLAS OFFICE PRODUCT AUTOMATION & ELECTRO	General Materials & Supplies Maint/Repair (non Contract)	10/17/2022 10/18/2022	78703-0 E-870481	449.17 2,344.08	Kleenex, Paper Towels, Batteries Repair on valve actuator
AWWA	Travel/Training	10/25/2022	0002407648	135.50	Water Systems Operations Grade I
B&B RUBBER STAMP	General Materials & Supplies	10/11/2022	123376	31.95	New Notary Stamp for Aletta -
Best Buy	General Materials & Supplies	10/24/2022	15270042796	59.99	Phone Case for New Operator Phone
BLACK HILLS ENERGY	Natural Gas	10/03/2022	RIN0031178	2,974.69	Acct #7513 1659 94
BRENNTAG PACIFIC, IN	Chemicals	10/03/2022	BPI279294	15,999.50	Ferric Chloride
BRENNTAG PACIFIC, IN	Chemicals	10/26/2022	BPI285462	17,635.72	Ammonium Hydroxide
Casper Mountain Motorsports	General Materials & Supplies	10/18/2022	3334864	189.98	Tire Chains for Bobcat - Vehicles
CASPER STAR-TRIBUNE,	Advertising/Promotion	10/03/2022	82885	384.00	Advertising - Notice of Budget
CENTRAL TRUCK & DIES	General Materials & Supplies	10/13/2022	31142	3,110.63	Plow, Heater, & Winch for Bobcat
CENTURYLINK	Communication	10/03/2022	71146	22.37	Acct #P-307-111-9950 456M
CENTURYLINK	Communication	10/03/2022	71310	22.42	Acct #P-307-111-9950 456M
CITY OF CASPER	Refuse Collection	10/18/2022	676001	84.00	Refuse charges
CITY OF CASPER	Sewer	10/18/2022	676001	28.63	Sewer charges
COASTAL CHEMICAL CO	Gas/Fuel	10/03/2022	0125121	83.97	Unleaded fuel
COASTAL CHEMICAL CO	Gas/Fuel	10/13/2022	0125146	209.62	Fuel
CRUM ELECTRIC SUPPLY	General Materials & Supplies	09/30/2022	2402529-00	120.19	Parts for Actiflo Train #1 Sump
CRUM ELECTRIC SUPPLY	General Materials & Supplies	10/06/2022	2404184-00	87.78	Supplies & Parts to Rewire Exhaust Fan Motors
CRUM ELECTRIC SUPPLY	General Materials & Supplies	10/07/2022	2404583-00	178.91	Tradesman Pro Tool - Small Tools
CRUM ELECTRIC SUPPLY	General Materials & Supplies	10/07/2022	2404578-00	(125.80)	Returned Ferrules (Un-Needed)
CRUM ELECTRIC SUPPLY	General Materials & Supplies	10/07/2022	2404395-00	556.56	Stock Parts & Connectors
CRUM ELECTRIC SUPPLY	General Materials & Supplies	10/14/2022	2406628-00	17.87	Raw Water Relay Spare - Machinery Supplies
CRUM ELECTRIC SUPPLY	General Materials & Supplies	10/25/2022	2409362-00/2409366-00	228.86	Parts for Stock & Repair Well
CRUM ELECTRIC SUPPLY	General Materials & Supplies	10/27/2022	2409984-00	21.90	Parts for Stock & Parts to Repair Decant Conduit
CRUM ELECTRIC SUPPLY	General Materials & Supplies	10/27/2022	2347511-00	61.49	Extra Relays for Pioneer Booster
Dana Kepner	General Materials & Supplies	10/24/2022	2235514-00	152.00	Rubber Flange Gaskets - Machinery Supplies
Dana Kepner	General Materials & Supplies	10/05/2022	2235218-00	1,961.11	Valves & Boxes for Regional Boosters
Dana Kepner	General Materials & Supplies	10/05/2022	2235271-00	1,136.38	Anodes Regional Booster Stations
Dana Kepner	General Materials & Supplies	10/05/2022	2235234-00	1,327.05	Plugs & Bolts for Regional Boosters
DELL MARKETING LP	Dues & Subscriptions	10/13/2022	10621341015	333.32	Annual Adobe Subscription Renewal
DPC INDUSTRIES, INC.	Chemicals	10/03/2022	737004281-22	11,492.86	Sodium Hypochlorite
DPC INDUSTRIES, INC.	Chemicals	10/12/2022	737004514-22	11,436.55	Sodium Hypochlorite
DPC INDUSTRIES, INC.	Chemicals	10/26/2022	737004754-22	12,505.68	Sodium Hypochlorite
ENERGY LABRATORIES I	Testing	10/11/2022	507262	52.00	Bacteria, Public Water Supply
ENERGY LABRATORIES I	Testing	10/11/2022	507261	306.00	Aerobic Endospores testing
ENERGY LABRATORIES I	Testing	10/18/2022	510316	306.00	Aerobic Endospores testing

City of Casper Wyoming  
Expenditure Reimbursement Request  
October 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ENERGY LABRATORIES I	Testing	10/18/2022	510559	96.00	Alkalinity to pH, Carbon, Tota
ENERGY LABRATORIES I	Testing	10/18/2022	510980	2,722.00	TTHM & HAAs Testing
ENERGY LABRATORIES I	Testing	10/18/2022	510981	52.00	Solids, Total Suspended testing
ENERGY LABRATORIES I	Testing	10/18/2022	511654	52.00	Solids, Total Suspended testing
ENERGY LABRATORIES I	Testing	10/26/2022	514092	306.00	Aerobic Endospores testing
Eurofins Environmenta Testing America	Testing	10/24/2022	3800008473	200.00	Bromate Testing - Testing
FERGUSON ENTERPRISES	General Materials & Supplies	10/19/2022	CC953935	8.88	Train 2 Parts - Machinery Supplies
FERGUSON ENTERPRISES	General Materials & Supplies	10/19/2022	CC953590	12.14	Parts for Train 2 Sand Pump #6
FERGUSON ENTERPRISES	General Materials & Supplies	10/24/2022	CC955973	74.96	Casper Well 15 Adapters & Part
FERGUSON ENTERPRISES	General Materials & Supplies	10/26/2022	1354180	550.00	Gasket & Bolt/Nut Pkg
FERGUSON ENTERPRISES	General Materials & Supplies	10/26/2022	1354180-1	50.20	Gaskets
FERGUSON ENTERPRISES	Maint/Repair (non Contract)	10/26/2022	1364385	5,655.48	2.6 MG Tank Drain Line Repair
FERGUSON ENTERPRISES	General Materials & Supplies	10/26/2022	1359485	94.00	Clamp - Sandy Lake Booster
GRAINGER, INC.	General Materials & Supplies	10/03/2022	9465470426	479.74	115V Motor for Roof Vents
GRAINGER, INC.	Lab Supplies	10/03/2022	9464519090	49.79	Measuring pipette
GRAINGER, INC.	General Materials & Supplies	10/14/2022	9474909216	78.15	Air Filters for HVAC System -
GRAINGER, INC.	General Materials & Supplies	10/19/2022	9480733527	6.16	Air Filters for HVAC System -
GRAINGER, INC.	General Materials & Supplies	10/19/2022	94840733519	5.32	HVAC Air Filters
GRAINGER, INC.	General Materials & Supplies	10/26/2022	9487644693	978.10	Ceiling heater
Greiner Ford	General Materials & Supplies	10/18/2022	582409	98.45	Oil Change & Check on Ford Exp
Greiner Ford	General Materials & Supplies	10/25/2022	582922	106.95	Oil Change & Tire Rotation on
HACH CO., CORP.	Lab Supplies	10/03/2022	13270087	198.58	Chlorine, DPD Compound, Ammonia
HACH CO., CORP.	Lab Supplies	10/03/2022	13270086	452.61	Ozone Accuvac & Formazin Turb
HACH CO., CORP.	Lab Supplies	10/13/2022	13283438	230.22	Chlorine testing solutions
HACH CO., CORP.	Lab Supplies	10/26/2022	13298617	90.00	Buffer Solution, Total Chlorine
HACH CO., CORP.	Lab Supplies	10/26/2022	13310354	210.54	Water, Deionized
Harbor Freight	General Materials & Supplies	10/24/2022	02424626	568.93	Tool Set, Pipe Wrench, & Hydra
HARDWARE PARTNERS LL	General Materials & Supplies	10/04/2022	A71333-1	41.29	Electrical Parts for Stock & Shop Supplies
HARDWARE PARTNERS LL	General Materials & Supplies	10/07/2022	A72584-1	75.97	HVAC Screws & Wire Stripper -
HARDWARE PARTNERS LL	General Materials & Supplies	10/19/2022	A76030/1	94.97	Hole Saw Kit - Small Tools & S
HARDWARE PARTNERS LL	General Materials & Supplies	10/19/2022	A76026-1	139.99	Rotary Tool Kit Dremel - Small
HARDWARE PARTNERS LL	General Materials & Supplies	10/24/2022	A76701-1	95.97	Conduit Bender Handle & Alumin
HARDWARE PARTNERS LL	General Materials & Supplies	10/27/2022	A78266-1	36.98	Plier Set & Bit Holder - Small
HYDRO OPTIMIZATION &	Professional Services	10/13/2022	10584	1,501.00	Field labor, travel & mileage/SCADA
HYDRO OPTIMIZATION &	Professional Services	10/13/2022	10584	1,501.00	Field labor, travel & mileage/SCADA
IDEXX	Lab Supplies	10/18/2022	3115867662	22.57	Comparator - Lab Supplies
IDEXX	Lab Supplies	10/18/2022	3115604765	939.08	Colilert & Vessels Packages -
Insurance/Bonds	Insurance/Bonds	09/30/2022	P&LMonthly	3,069.26	P&L Allocation Monthly
Insurance/Bonds	Insurance/Bonds	10/31/2022	P&LMonthly	3,069.26	P&L Allocation Monthly
Internal Services	Internal Services	09/30/2022	IT Monthly	1,832.25	IT Monthly Allocation
Internal Services	Internal Services	09/30/2022	Util Monthly	21,924.02	Utilities IS Monthly

City of Casper Wyoming  
Expenditure Reimbursement Request  
October 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
Internal Services	Internal Services	10/31/2022	IT Monthly	1,832.25	IT Monthly Allocation
Internal Services	Internal Services	10/31/2022	Util Monthly	21,924.02	Utilities IS Monthly
ITC Electrical Technologies	Maint/Repair (non Contract)	10/6/2022	35296	688.80	Troubleshoot Actuator Valve
J/B Machine & Manufacturing, Inc.	General Materials & Supplies	10/25/2022	9074	900.00	3" Pipe Thread/Sandy Lakes Bypass
Menards	General Materials & Supplies	10/18/2022	CASP26469	13.68	Laminated Expander Pack - Well
MODERN ELECTRIC CORP	Professional Services	10/11/2022	17679	860.00	Single phased motor repair
NAPA AUTO PARTS CORP	General Materials & Supplies	10/04/2022	903587	124.09	Belts for Roof Vent Motors - M
NAPA AUTO PARTS CORP	General Materials & Supplies	10/06/2022	904807	23.18	Parts for Roof Vents - Machine
NAPA AUTO PARTS CORP	General Materials & Supplies	10/11/2022	906355	76.76	Roof Vent Parts & Belts - Mach
NAPA AUTO PARTS CORP	General Materials & Supplies	10/18/2022	905316	319.98	Snap Ring Pliers Set
NAPA AUTO PARTS CORP	General Materials & Supplies	10/18/2022	909543	10.06	RTU Ext Life Gal
NAPA AUTO PARTS CORP	General Materials & Supplies	10/25/2022	911514	34.08	Rubber Tightener - Machinery S
NAPA AUTO PARTS CORP	General Materials & Supplies	10/27/2022	912515	47.97	Tub O Towels - Shop Supplies -
Northwest Contractors Supply, Inc.	General Materials & Supplies	10/13/2022	1562233	129.00	Wet/Dry Vacuum Tool - Small Tool
Northwest Contractors Supply, Inc.	General Materials & Supplies	10/31/2022	1563243	178.60	Wet/Dry Vacuum Tool & Wand
Payroll	Personnel	10/13/2022		48,213.88	10/13/2022 Payroll
Payroll	Personnel	10/27/2022		48,267.40	10/27/2022 Payroll
REEB WELDING LLC	Maint/Repair (non Contract)	10/11/2022	3668	792.00	Welding service
Rocky Mountain	Chemicals	10/13/2022	30396743	1,105.33	Bulk Oxygen - Chemicals
Rocky Mountain	Chemicals	10/18/2022	30397953	132.30	Bulk Oxygen - Chemicals
Rocky Mountain	Chemicals	10/26/2022	30400849	3,573.82	Bulk Oxygen - Chemicals
Rocky Mountain	Chemicals	10/26/2022	30400848	2,106.58	Bulk Oxygen - Chemicals
Rocky Mountain	Chemicals	10/26/2022	30400894	655.52	Bulk Oxygen - Chemicals
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031185	372.60	Acct #60931133-0005 2
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031184	26.18	Acct #60931133-004 5
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031186	279.94	Acct #60931133-006 0
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031182	633.20	Acct #60931133-002 9
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031192	784.04	Acct #60931133-013 6
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031190	1,491.40	Acct #60931133-011 0
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031188	4,019.00	Acct #60931133-010 2
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031191	1,151.35	Acct #60931133-012 8
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031197	4,636.90	Acct #60931133-018 5
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031196	354.23	Acct #60931133-017 7
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031189	74,956.29	Acct #60931133-009 4
ROCKY MOUNTAIN POWER	Electricity	10/03/2022	RIN0031169	25.02	Acct #60931133-001 1
ROCKY MOUNTAIN POWER	Electricity	10/03/2022	RIN0031172	2,765.72	Acct #60931133-025 0
ROCKY MOUNTAIN POWER	Electricity	10/03/2022	RIN0031171	24.83	Acct #60931133-024 3
ROCKY MOUNTAIN POWER	Electricity	10/03/2022	RIN0031170	24.20	Acct #60931133-021 9
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031187	763.68	Acct #60931133-008 6
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031193	26.20	Acct #60931133-014 4
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031183	2,503.96	Acct #60931133-003 7



City of Casper Wyoming  
Expenditure Reimbursement Request  
October 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031199	60.71	Acct #60931133-026 8
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031194	44.07	Acct #60931133-015 1
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031198	24.83	Acct #60931133-019 3
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031195	1,970.01	Acct #60931133-016 9
ROCKY MOUNTAIN POWER	Electricity	10/13/2022	RIN0031189	1,885.78	Acct #60931133-009 4
ROCKY MOUNTAIN POWER	Electricity	10/18/2022	RIN0031214	25.72	Acct #60931133-022 7
Staples	General Materials & Supplies	10/25/2022	27433	80.76	Note Cards, Note Pads, & USB Port
Staples	General Materials & Supplies	10/26/2022	08452	(62.99)	Returned USB Ports - Office Su
Staples	General Materials & Supplies	10/26/2022	08453	21.99	New USB Extender for Seth's Office
Verizon	Communication	10/18/2022	9917175857	75.57	WTP Operator Cell Phone
Walmart	General Materials & Supplies	10/19/2022	96212988226726924099	27.20	Sides & Drinks for JPB Meeting
Walmart	General Materials & Supplies	10/26/2022	RIN0031223	83.52	Coffee - Office Supplies
WARDWELL WATER & SEWER	General Materials & Supplies	10/03/2022	RIN0031174	157.39	Monthly water charge
Wear Parts, Inc.	Maint/Repair (non Contract)	10/11/2022	389953	46.89	Pop Rivets for Well Field Door
WYOMING FIRST AID &	General Materials & Supplies	10/13/2022	80001512	29.25	First Aid Supplies
XEROX CORPORATION	General Materials & Supplies	10/11/2022	017262205	205.66	Copier usage
<b>Total</b>				<b>\$365,488.06</b>	

Central Wyoming Regional Water System

Gallons Produced  
Rates Billed

Fiscal Year 2022-2023

Entity	Gallons of Water Produced					Water Rates Billed				
	10/31/2022	9/30/2022	8/31/2022	7/31/2022	Year-to-Date	10/31/2022	9/30/2022	8/31/2022	7/31/2022	Year-to-Date
Salt Creek JPB	2,197,059.184	4,096,345.918	6,821,910.204	5,955,148.980	19,070,464.286	\$ 4,921.41	\$ 9,175.81	\$ 15,281.08	\$ 13,339.53	\$ 42,717.84
Wardwell W&S	12,993,011.224	23,651,868.367	33,714,787.755	36,193,058.163	106,552,725.510	\$ 29,104.35	\$ 52,980.19	\$ 75,521.12	\$ 81,072.45	\$ 238,678.11
Pioneer	4,570,219.388	7,008,932.653	9,597,740.816	9,422,562.245	30,599,455.102	\$ 10,237.29	\$ 15,700.01	\$ 21,498.94	\$ 21,106.54	\$ 68,542.78
Poison Spider	706,785.714	905,357.143	1,184,897.959	1,000,051.020	3,797,091.837	\$ 1,583.20	\$ 2,028.00	\$ 2,654.17	\$ 2,240.11	\$ 8,505.49
33 Mile Road	979,744.898	1,068,877.551	1,452,653.061	1,634,336.735	5,135,612.245	\$ 2,194.63	\$ 2,394.29	\$ 3,253.94	\$ 3,660.91	\$ 11,503.77
Sandy Lake	863,685.714	1,474,555.102	2,158,682.653	2,492,817.347	6,989,740.816	\$ 1,934.66	\$ 3,303.00	\$ 4,835.45	\$ 5,583.91	\$ 15,657.02
Lakeview	403,884.694	748,975.510	944,275.510	896,511.224	2,993,646.939	\$ 904.70	\$ 1,677.71	\$ 2,115.18	\$ 2,008.19	\$ 6,705.77
Mile-Hi	259,104.082	384,102.041	701,720.408	695,316.327	2,040,242.857	\$ 580.39	\$ 860.39	\$ 1,571.85	\$ 1,557.51	\$ 4,570.14
City of Casper	205,422.959	419,591,528.714	626,263,221.633	641,145,465.959	1,687,205,639.265	\$ 460,147.43	\$ 939,885.02	\$ 1,402,829.62	\$ 1,436,165.84	\$ 4,239,027.91
Regional Water	(278,920.000)	(115,000.000)	(137,638.000)	(707,182.000)	(1,238,740.000)	\$ (624.78)	\$ (257.60)	\$ (308.31)	\$ (1,584.09)	\$ (2,774.78)
<b>TOTAL</b>	<b>22,899,997.857</b>	<b>458,815,543.000</b>	<b>682,702,252.000</b>	<b>698,728,086.000</b>	<b>1,863,145,878.857</b>	<b>\$510,983.28</b>	<b>\$1,027,746.82</b>	<b>\$1,529,253.04</b>	<b>\$1,565,150.91</b>	<b>\$4,633,134.05</b>

TOTAL PRIOR YEAR (FY2022) GALLONS PRODUCED:

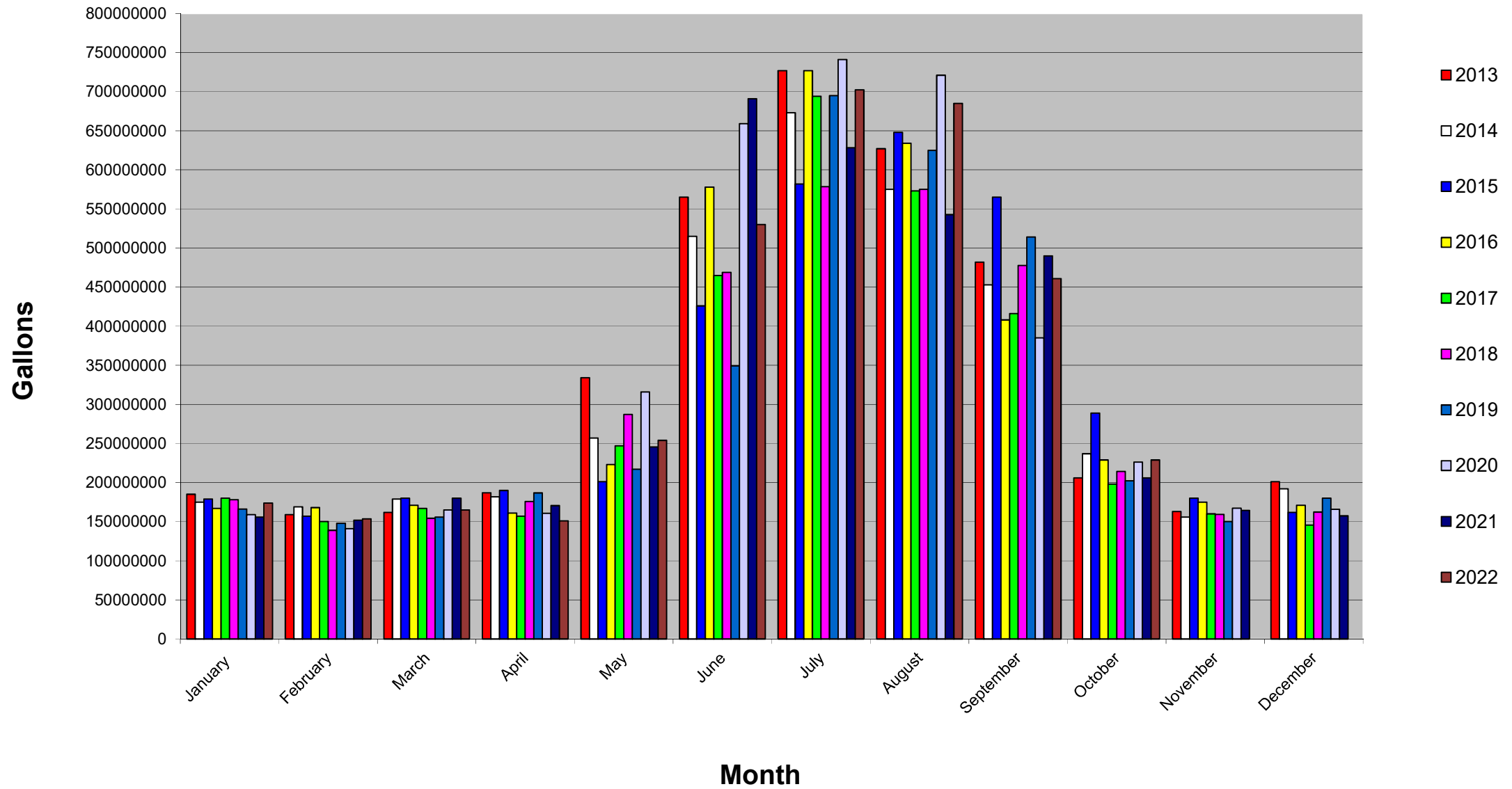
3,594,587,486.000

TOTAL PRIOR YEAR (FY2022) BILLING:

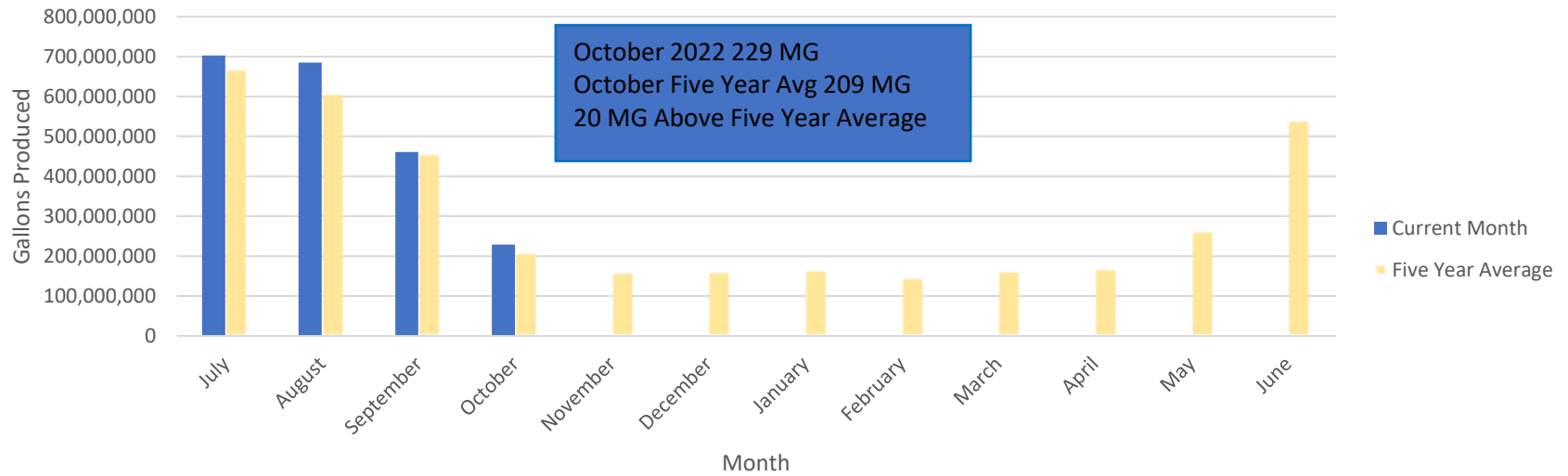
\$ 7,656,471.34

\*Total water produced does not equate to total water billed due to credit given.

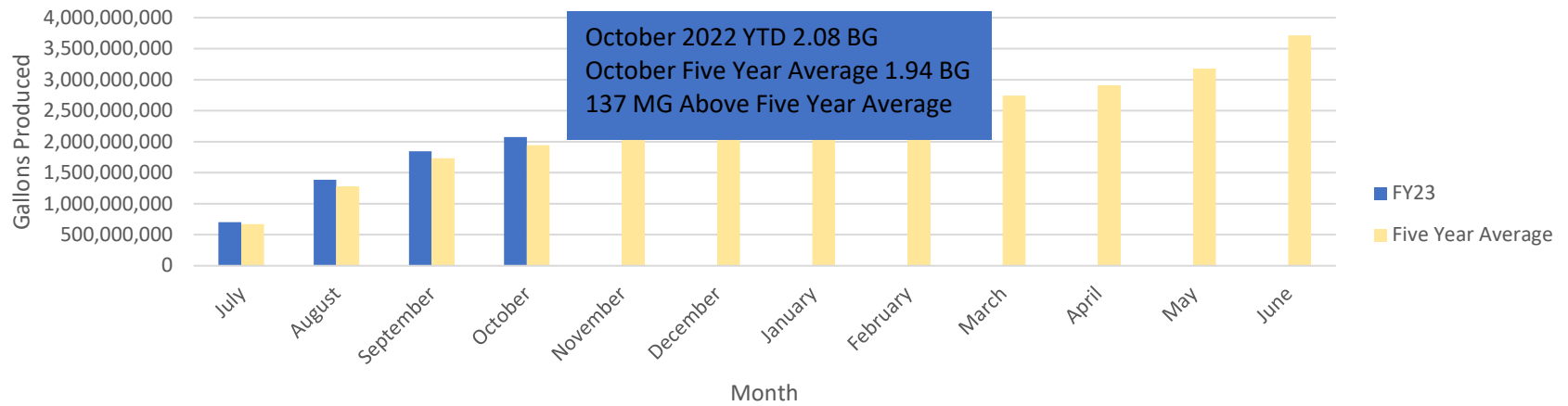
# WTP PRODUCTION

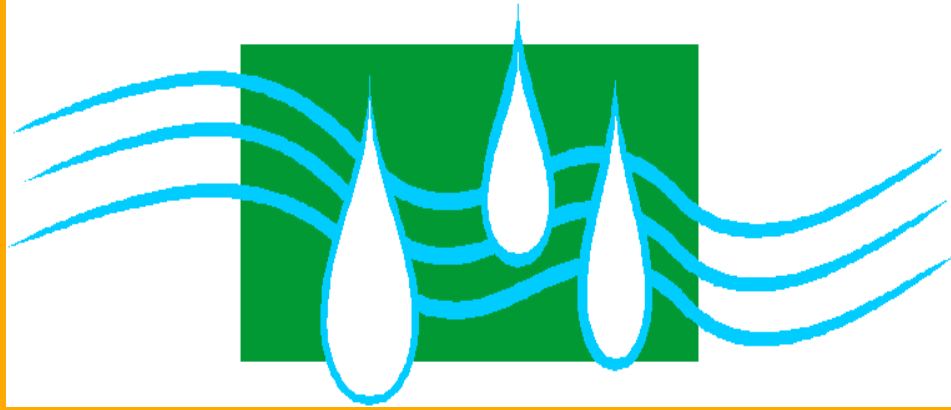


### FY23 Monthly Water Production



### FY23 YTD Water Production





Central Wyoming Regional Water System  
Joint Powers Board

Monthly Compilation

October 31, 2022

Prepared by:  
City of Casper  
Finance Department

# CENTRAL WYOMING REGIONAL WATER SYSTEM

## Balance Sheet Report for 2023 Period 4 (as of October 31, 2022)

Account Number	Description	Account Balance
<b>Consolidated Funds</b>		
<b>Assets</b>		<b>Total Assets 53,863,080</b>
1000	Cash	3,280,165
	Restricted Cash	1,000,000
1015	Cash (Retainage Outside Bank)	-
1200	Accounts Receivable	517,712
1400	Inventory	598,327
1521	WYO Star Investment - Allocation	2,012,917
1522	WYO Star 2 Investment - Allocation	3,467,530
1600	Prepaid Expense	24,163
1710	Land	580,874
1720	Buildings	47,485,671
1725	Accumulated Depreciation - Bld	(37,831,005)
1730	Improvements Other Than Bldgs	44,467,210
1735	AD Improve. Non Bldg	(12,462,708)
1740	Machinery & Equip - Light	1,361,609
1745	AD Machinery & Equip. - Light	(947,070)
1780	Construction In Progress	307,685
<b>Liabilities</b>		<b>Total Liabilities (11,044,175)</b>
2010	Vouchers/Account Payable	(365,488)
2020	Retainage Payable	(900)
2030	Accrued Wages Payable	(30,772)
2040	Leaves Payable	(43,847)
2070	Interest Payable	(109,018)
2080	Notes Payable - Current	(1,987,580)
2510	Notes/Loans Payable - Non Cur	(8,506,569)
<b>Fund Balance</b>		<b>Total Fund Balance (42,818,905)</b>
3000	Net Investment in Capital Assets	(32,468,117)
	Restricted (WWDC Reserve Requirement)	(1,000,000)
3010	Unrestricted Net Position	(9,350,788)
		<b>Total Liabilities + Fund Balance (53,863,080)</b>

# CENTRAL WYOMING REGIONAL WATER SYSTEM

## Comparative Income Statement

Four Months YTD as of October 31, 2022

	2021	2022	2023
<b>Revenue</b>	<b>\$4,272,318</b>	<b>\$4,054,865</b>	<b>\$4,719,473</b>
4501 - Interest Earned	\$1,384	\$606	\$25,776
4505 - Misc. Revenue	\$64	-\$3	\$0
4601 - Water Utility Charges	\$4,179,658	\$3,939,617	\$4,633,134
4650 - System Development Charges	\$91,212	\$114,645	\$60,562
<b>Expense</b>	<b>\$1,999,691</b>	<b>\$2,403,715</b>	<b>\$2,435,479</b>
6212 - Legal Services	\$525	\$4,740	\$2,682
6213 - Investment Services	\$158	\$106	\$36
6214 - Consulting Services	\$451	\$249	\$4,763
6215 - Acctg/Audit Services	\$16,500	\$12,711	\$15,000
6255 - Other Contractual	\$0	\$0	\$0
6257 - Reimbursable Contract Exp.	\$1,096,330	\$704,386	\$1,637,549
6303 - Buildings	\$0	\$13,007	\$18,000
6305 - Improvements Other Than Bldgs	\$109,253	\$419,068	\$130,531
6307 - Intangibles	\$0	\$0	\$0
6311 - Light Equipment	\$4,310	\$1,253	\$0
6312 - Light Equipment - Replacement	\$0	\$0	\$0
6321 - Technology - Replacement	\$3,123	\$0	\$0
6501 - Principal	\$631,713	\$1,135,770	\$505,845
6510 - Interest	\$106,417	\$80,463	\$14,179
6780 - Insurance/Bonds	\$30,911	\$31,962	\$106,894
<b>Net Income:</b>	<b>\$2,272,626</b>	<b>\$1,651,150</b>	<b>\$2,283,994</b>

## BUDGET COMPARISON

As of October 31, 2022

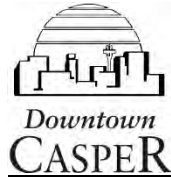
33.33% OF YEAR EXPIRED

### CWRWS FUND

(FUND 300)

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBERED	YET TO BE	
		BUDGET	ADJUSTMENTS	BUDGET			COLLECTED	% REC'D
4501	Interest Earned	(70,000)	-	(70,000)	(25,776)	-	(44,224)	36.82%
4505	Misc. Revenue	(100)	-	(100)	-	-	(100)	0.00%
4601	Water Utility Charges	(8,240,740)	-	(8,240,740)	(4,633,134)	-	(3,607,606)	56.22%
4650	System Development Charges	(245,000)	-	(245,000)	(60,562)	-	(184,438)	24.72%
	<b>TOTAL REVENUES</b>	<b>(8,555,840)</b>	<b>-</b>	<b>(8,555,840)</b>	<b>(4,719,473)</b>	<b>-</b>	<b>(3,836,367)</b>	<b>55.16%</b>
		<b>ORIGINAL</b>	<b>TRANSFERS/</b>	<b>REVISED</b>			<b>AVAILABLE</b>	
		<b>BUDGET</b>	<b>ADJUSTMENTS</b>	<b>BUDGET</b>	<b>YTD ACTUAL</b>	<b>ENCUMBERED</b>	<b>BUDGET</b>	<b>% USED</b>
6212	Legal Services	30,000	-	30,000	2,682	-	27,318	8.94%
6213	Investment Services	1,500	-	1,500	36	-	1,464	2.40%
6214	Consulting Services	15,000	-	15,000	4,763	-	10,237	31.75%
6215	Acctg/Audit Services	32,000	-	32,000	15,000	-	17,000	46.88%
6255	Other Contractual	3,000	-	3,000	0	-	3,000	0.00%
6257	Reimbursable Contract Exp.	3,830,789	-	3,830,789	1,637,549	-	2,193,240	42.75%
6303	Buildings - New	0	70,000	194,551	18,000	117,547	59,004	69.67%
6305	Improvements Other Than Bldgs	1,972,000	739,416	2,711,416	130,531	373,047	2,207,839	18.57%
6307	Intangibles - New	0	-	13,161	0	13,161	0	100.00%
6312	Light Equipment - Replacement	0	86,981	86,981	0	86,981	-	100.00%
6501	Principal	2,244,084	-	2,244,084	505,845	-	1,738,239	22.54%
6510	Interest	307,574	-	307,574	14,179	-	293,395	4.61%
6720	Travel/Training	2,000	-	2,000	0	-	2,000	0.00%
6780	Insurance/Bonds	112,000	-	112,000	106,894	-	5,106	95.44%
	<b>TOTAL EXPENDITURES</b>	<b>\$ 8,549,947</b>	<b>\$ 896,397</b>	<b>\$ 9,584,056</b>	<b>2,435,479</b>	<b>\$ 590,735</b>	<b>\$ 6,557,842</b>	<b>31.58%</b>
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSE</b>	<b>\$ 5,893</b>	<b>\$ (896,397)</b>	<b>\$ (1,028,216)</b>	<b>2,283,994</b>	<b>\$ (590,735)</b>	<b>\$ (2,721,475)</b>	





DOWNTOWN DEVELOPMENT AUTHORITY

Board Meeting  
Wednesday, November 9, 2022  
11:30AM – 12:30PM  
AGENDA

- I. Establish Quorum and Call Meeting to Order T. Schenk
- II. Public Comments
- III. City Report K. Gamroth
- IV. Approval of Minutes T. Schenk  
September 2022 Board Minutes
- V.
- VI. Director's Report K.Hawley  
- Winter activities at DSS update  
-Survey of stakeholders - Shawn  
-Deb—homelessness mtg update
- VII. Committee Reports
- VIII. Executive Session (if needed)
- VIX. Action Items
- X. Adjourn

Next Meeting December 14, 2022

**Note: Board members wishing to discuss confidential information should request all other board members to hold the information in confidence**

**Downtown Development Authority**

**Board Meeting Minutes**

**October 12, 2022**

**11:30 a.m.**

**I. Call Meeting to Order**

**Present:** Greg Dixon, Tony Hager, Shawn Houck, Critter Murray, Kerstin Ellis, Kyle Gamroth, Deb Clark, Nicholas Grooms

**Staff:** Kevin Hawley, Brooke Montgomery, Brea Price

**Guests:** Brendan LaChance, Craig Collins, Liz Becher

**Excused:** Ryan McIntyre, Will Reese, Tim Schenk

**II. Public Comments:**

**III. City Report:**

- Kyle Gamroth
  - Update on construction fencing around demolition sites. Currently the ordinance does not mandate fencing, but city council gave approval to start towards putting the ordinance into effect.
  - City council is starting to work towards allowing shipping containers in certain zones and allowing exceptions for certain instances.
- Liz Becher
  - Ash Street to Industrial Avenue pavement project will be completed by end of month.
  - OYD Advisory committee meeting wanted to invite DDA Board / DDA Staff to Fall into Fun event. Looking at doing it at David Street Station.

**IV. Approval of September Board Meeting Minutes**

*Motion, Second, Passed (Critter Murray, Kyle Gamroth) (All Approved)*

**V. Financials – Nicholas Grooms**

- Financials are in packet; we are 25% of the way through the budget as our fiscal year starts in July.
- We are track with our normal spending for this time of season.

**Approval of September DDA & DSS Financial Reports**

*Motion, Second, Passed (Nicholas Grooms, Deb Clark) (All Approved)*

**VI. Director's Report - Kevin Hawley**

- Ryan McIntyre has shown interest in downtown lighting project – talk of rallying support from Downtown property owners. Board will be seeing email if it does come into fruition and continue to grow.
- Asking for update on meeting regarding homelessness:
  - Deb Clark - biggest takeaway is there was a lot of dialogue about what the situation is and how to handle homeless situation we have now. Building a day center or some kind of support was discussed. There was dialogue on how to continue to handle and care for homeless we have in our community.
  - Liz Becher – Discussed incident at Library with bus
  - Kyle Gamroth – Issued should be addressed to WAM. Agrees with Deb that there should be more presence of downtown property representatives to give feedback at these meetings.
- Asking for update from Shawn on survey to downtown property owners/merchants/visitors:
  - Shawn Houck – We did a study in 2019 to learn more about people's thoughts/opinions of downtown. Suggests using these same questions, plus a few more, to do a similar study this year. The results of the 2019 survey were shared with the DDA board. Shawn will circulate all results to

DDA board members and wants any feedback on questions DDA would like to include in next survey.

**Move to Executive Session at 12:40 P.M.**

*Motion, Second, Passed (Nicholas Grooms, Greg Dixson) (All Approved)*

**Leave Executive Session at 1:04 P.M.**

*Motion, Second, Passed (Kyle Gamroth, Deb Clark) (All Approved)*

**VII. Committee Reports –**

- A.) **Executive Committee** – Tim Schenk
- B.) **MARCOM Committee** – Shawn Houck
- C.) **David Street Station** – Kevin Hawley
- D.) **Finance Committee** – Nick Grooms
- E.) **Infrastructure** – Tim Schenk
- F.) **Governance** – Will Reese

**Comments: NA**

**Motion to adjourn at approximately 1:04 PM**

*Motion, Second, Passed (Kyle Gamroth, Greg Dixson) (All Approved)*

**Action Items:**

Approved by:

Secretary's Signature: \_\_\_\_\_ /Date: \_\_\_\_\_

Board Member's Signature: \_\_\_\_\_ /Date: \_\_\_\_\_

**JOIN US!**

**Advance Casper & Visit Casper**

**OPEN HOUSE**



**Thursday, December 8<sup>th</sup>**

**4:00-6:00 pm**

**At our offices, 139 W 2nd St.**

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**Meet new Visit Casper CEO and enjoy  
food, drink & mingling!**